

**TOWN OF SKANEATELES  
PLANNING BOARD  
MEETING MINUTES  
July 15, 2025**

Donald Kasper  
Jon Holbein  
Samantha Parker-Fann  
David Lee  
Mitchell Sobolevsky - Absent  
Scott Molnar, Legal Counsel  
John Camp (C&S Engineers)  
Karen Barkdull, Clerk

Chair Kasper opened the meeting at 6:30 p.m. The meeting minutes of June 17, 2025 were previously distributed to the Board, and all members present acknowledged receipt of those minutes.

**WHEREFORE**, a motion was made by Chair Kasper and seconded by Member Holbein to approve the minutes as submitted. The Board having been polled resulted in the affirmance of said motion.

	<u><b>RECORD OF VOTE</b></u>		
Chair	Donald Kasper	Present	[Yes]
Member	Jonathan Holbein	Present	[Yes]
Member	Samantha Parker-Fann	Present	[Yes]
Member	David Lee	Present	[Yes]
Member	Mitchell Sobolevsky	Absent	

The meeting minutes of June 24, 2025 were previously distributed to the Board, and all members present acknowledged receipt of those minutes.

**WHEREFORE**, a motion was made by Chair Kasper and seconded by Member Holbein to approve the minutes as submitted. The Board having been polled resulted in the affirmance of said motion.

	<u><b>RECORD OF VOTE</b></u>		
Chair	Donald Kasper	Present	[Yes]
Member	Jonathan Holbein	Present	[Yes]
Member	Samantha Parker-Fann	Present	[Yes]
Member	David Lee	Present	[Yes]
Member	Mitchell Sobolevsky	Absent	

**Public Hearing- Site Plan Review**

Applicant     Greg Parker  
                    1021 The Lane  
                    Skaneateles, NY 13152  
                    **Tax Parcel #050.-01-21.0**

Present: Robert Eggleston, Eggleston & Krenzer Architects.

The Zoning Board of Appeal's denial for the existing application failed and subsequently the site plan has been modified. The proposed storage building has been removed from the plan and the garage has been expanded by four feet. This expansion will allow for storage, reduce the variance request, and reduces impermeable surface coverage from 13.3% to 11.6%. The Zoning Board of Appeals will need to review these substantial changes and move forward with the variance approval process.

Chair Kasper asked about the transition deck on the north side of the dwelling. Mr. Eggleston said that the total lot coverage is conforming, and the applicant wanted the upper and lower decks connected.

Chair Kasper opened the public hearing. There was no one who spoke in favor, opposition or had any other comments. Mr. Eggleston said that letters of support from the neighbors are on file.

**WHEREFORE**, a motion was made by Chair Kasper and seconded by Member Lee to keep the public hearing open until such time that the Zoning Board of Appeals renders its decision. The Board having been polled resulted in the affirmance of said motion.

**Public Hearing Continuance -Special Permit, Lot Line Adjustment**

Applicant	SUNN 1017 LLC/Stauffer	Property:
	700 West Metro Park	4516 Jordan Rd
	Rochester, NY 14623	Skaneateles, NY 13152
		<b>Tax Parcels #018.-04-31.1 &amp; 018.-04-29.1</b>

Present: Matt McGreggor, Abundant Solar, Andrew VanDoorn, Solar Bank; Bartolo Morales, Solar Bank; Justin Lam, Abundant Solar Inc.

Mr. McGreggor stated that the Zoning Board of Appeals had decided to re-advertise the public hearing in August. They have also reached out to the DEC; however, they have not received any feedback regarding the relocation of the fence and the possible easement for the trail expansion. Stauffer has done some investigative work to determine where the monitoring wells are located and where the easement could potentially be located. Regardless, the fence will be replaced by a black vinyl chain link fence by either Stauffer or themselves.

Chair Kasper commented that Counsel Molnar's letter to the DEC was professionally written. Counsel Molnar said that he connected with the applicant yesterday who said that there has been no movement regarding the relocation of the fence, and he opted to send a letter to encourage a result.

Chair Kasper asked if the applicant will be impacted by the recent government cuts to green energy. Mr. McGreggor said that based on their timing they do not expect to be impacted by the cuts as there is a sunset period to the tax cuts.

**WHEREFORE**, a motion was made by Chair Kasper and seconded by Member Parker-Fann to keep the public hearing open until such time that the Zoning Board of Appeals renders its decision. The Board having been polled resulted in the affirmance of said motion.

**Application Continuance-12 Lot Conservation Subdivision**

Applicant	Calvin Winkelman	Property:
	2866 County Line Rd	County Line Rd/Kane Ave

Skaneateles, NY

Skaneateles, NY 13152

**Tax Parcel #048.-01-23.2**

Present: Cal Winkelman, Applicant; Robert Eggleston, Eggleston & Krenzer Architects, Ed Reid, Edward Reid Engineering, PLLC

Mr. Eggleston explained that the plans are the same as last month and they had forwarded the engineering plans to Mr. Camp's office to review. He continued saying that they had submitted to the town a sample of a disclosure that informs a potential buyer of any of the lots that there is a risk of errant balls entering their property.

Mr. Camp commented that they have taken a look at the stormwater calculations, the concept, and the design, and generally speaking it captures all of the runoff of the development area as it should. It takes into consideration routing offsite drainage around and through the development and around the stormwater management system, which is a good practice. They are going to take another look at it in-house and there may be very minor adjustments but nothing that would materially affect anything.

Chair Kasper asked if the septic locations are part of the individual lots and how they would be tied into the lots. Mr. Eggleston explained that on lots larger than an acre, lots 1, 9, 10,11,12, are onsite septic systems. The other lots have an easement into the conservation area where the septic fields are located. The septic plan for the subdivision has been approved by OCDOH.

Chair Kasper inquired about the proposed setbacks and Mr. Eggleston pointed out the setbacks and stated that the lots along the golf course have rear yard setbacks at 50 feet although they can be as close as 30 feet to the property line. The extra setback is for the potential errant golf balls. Chair Kasper recommended that the final map should show the approved setbacks for each of the lots as well as the impermeable surface coverage and total lot coverage allowances. Mr. Eggleston said that the lots can have 20% impermeable surface coverage and 40% total lot coverage, and the setbacks and coverage numbers are shown on GA002 in the upper left corner of the sheet.

Member Lee asked if all of the septic systems have been designs and what type of septic systems will be employed. Mr. Reid said that they have been designed and approved by OCDOH. They septic systems will be mound systems and have piping from each of the lots run under the road to the respective septic easement area. Member Lee commented that there will be hills along the road. Mr. Reid added that they have received verbal approval of the septic plan, and a letter should be coming shortly from OCDOH.

Chair Kasper suggested that SEQR could potentially be reviewed at the end of this meeting depending on how the meeting goes, otherwise it could be completed at a separate meeting.

#### **Continued Review – Lot Line Adjustment**

Applicant: Sara Fagan  
42244244 County Line Rd  
Auburn, NY 13021  
**Tax Parcels#024.-01-33.2 & 33.3**

Present: Robert Eggleston, Eggleston & Krenzer Architects,

Mr. Eggleston began stating that the updated survey reflects the location of the wetlands on parcel 4. There was a concern for the setback from the wetlands for the easement area, and explained the 40 foot easement area will be 90 feet from the corner of the wetlands to the easement, with a driveway being able to be located an additional 10 feet further meeting the required 100 foot setback to a wetlands. With the easement being 40 feet in width this will still allow the driveway setback of 20 feet to the southern property line.

Regarding the Gordon lot line adjustment that created the new metes and bounds for parcel 4, the map is filed with the county; however, the deeds have not been filed for the lot line adjustment. Mr. Eggleston said that there is a deed that has been written in anticipation with this sale, and the intention is for the filing sometime this week as the applicant wants to close on the property in the next week.

Chair Kasper said that as the county is not recognizing the boundaries from the first map then it is difficult for the board to approve modifications to that map. Mr. Eggleston said that the applicant should not be penalized for the county not having the deeds filed. He continued saying that he had spoken with other attorneys who have said that deeds do not need to be filed with the map if the lots area under the same ownership.

Counsel Molnar said that if you have unity of title and own all of the lots, there is arguably no need to update the deeds in a lot line adjustment unless you are transferring title to another party. As updated deeds have not been filed with the county, the lot line adjustment approval has not been perfected. The applicant is asked for the board to approve a secondary lot line adjustment on the prior lot line adjustment that has not been perfected, and therein lies the problem. The county needs to complete its work first before the Planning Board issues a determination that would subsequently modify the submitted map.

Counsel Molnar recommended that the board grant an extension for the Gordon lot line adjustment for an additional period of time for the deeds to be filed. This application will continue next month.

**Extension Request- Lot Line Adjustment**

Applicant        Gordan Family Trust  
                      680 Sheldon Rd  
                      Skaneateles, NY

Properties:  
680 Sheldon Rd  
Skaneateles, NY 13152  
**Tax Parcels #023.-05-01.1,023.-05-02.0,  
023.-05-03.0, 024-01-34.0**

Present: Robert Eggleston, Eggleston & Krenzer Architects.

**WHEREAS**, a motion was made by Chair Kasper and seconded by Member Holbein, the Planning Board declared this application a Type II action pursuant to 6 NYCRR 617.5(c)(11) and not subject to further review under SEQRA, which determination was adopted by the Planning Board in consideration of this Extension Application. The Board having been polled resulted in the affirmance of said motion.

**NOW, THEREFORE, BE IT RESOLVED**, upon a motion made by Chairman Donald Kasper and seconded by Member Jonathan Holbein, and after an affirmative vote of all Members present as listed below, the Skaneateles Planning Board **APPROVES** the Extension Application for an additional sixty (60) days from the from the date hereof to September 14, 2025, with the following conditions:

1. That the conditions set forth in the Approving Resolution and Preliminary Plat Plan approval dated October 17, 2023 for the Project shall be followed in all respects for the subdivision, and that all requirements of the Approving Resolution of the Planning Board be followed in all respects, except as extended hereby, for an additional sixty (60) days to allow time to file the corresponding deeds.

**RECORD OF VOTE**

Chair	Donald Kasper	Present	[Yes]
Member	Jonathan Holbein	Present	[Yes]
Member	Samantha Parker-Fann	Present	[Yes]
Member	David Lee	Present	[Yes]
Member	Mitchell Sobolevsky	Absent	

**Sketch Plan– Lot Line Adjustment**

Applicant: Brendan & Danielle Spain  
4393 Chapman Rd  
Skaneateles, NY  
**Tax Parcels#024.-01-33.2 & 33.3**

Present: Brendan & Danielle Spain

Ms. Spain explained that they would like to adjust the property line between their lot and the Ryan lot on the north side of their existing property. They want to acquire about half an acre to allow for a future 30x40 foot pole barn with a conforming setback. Their existing driveway turnaround will be modified to accommodate the future pole barn. Mr. Camp recommended that the pole barn shown on the map should be removed before filing the map with the county.

**WHEREAS**, a motion was made by Chair Kasper and seconded by Member Lee, the Planning Board declared this application a Type II action pursuant to 6 NYCRR 617.5(c)(11) and not subject to further review under SEQRA. The Board having been polled resulted in the affirmance of said motion.

**NOW, THEREFORE**, upon a motion made by Chair Donald Kasper, seconded by Member Samantha Parker-Fann, and upon the affirmative vote of all Members present, as set forth in the Record of Vote referenced below, the Skaneateles Planning Board approves the Lot Line Adjustment Map for the Spain Lot Line Adjustment as the final plat, subject to the following conditions:

1. The foregoing recitals are incorporated herein as if set forth at length; and
2. That the Lot Line Adjustment plat plan be modified to remove the future pole barn, approval for which must be made by separate application to the Code Enforcement Office; and
3. That one mylar and five copies of the Subdivision Map shall be submitted for signature within six months of the filing of this decision, and the Chairman is authorized to sign said Subdivision Map, subject to fulfillment of applicable conditions herein; and

4. That the Subdivision Map shall be filed with the office of the Onondaga County Clerk with supporting documents including deeds within sixty days of the signing of the Subdivision Map and proof of said filing shall be submitted to the Planning Board.

**RECORD OF VOTE**

Chair	Donald Kasper	Present	[Yes]
Member	Jonathan Holbein	Present	[Yes]
Member	Samantha Parker-Fann	Present	[Yes]
Member	David Lee	Present	[Yes]
Member	Mitchell Sobolevsky	Absent	

**Sketch Plan-Special Permit/Site Plan Review**

Applicant	Penelope Gray Rev. Trust	Property:
	352 Seneca Rd	2654 West Lake Rd
	Hormell, NY 14843	Skaneateles, NY 13152
		<b>Tax Parcel #053.-01-04.0</b>

Present: Robert Eggleston, Eggleston & Krenzer Architects,

The property is being redeveloped and is a small lot with an existing dwelling. Proposed is the demolition of the existing dwelling and construction of a two-story 1,752 square foot dwelling set further back from the lake line. Impermeable surface coverage will be reduced from 17.3% to 15.4% of the total lot area. There is a portion of the neighbor's driveway that is located on this lot that accounts for about 2% of the total impermeable surface coverage. The existing applicant's driveway has been reduced, shed removed, and modification to the sidewalks to assist with the coverage reduction.

Included in the proposal is shoreline improvements comprised of the relocation of the shoreline steps, a deck, and a permanent dock. The steps will be cut into the slope and there is a wall of gabion baskets along the shoreline for erosion control that will remain. The trolley will be removed, and a deck will cantilever over the water with half considered a dock. There will be steps down to the permanent dock that extends out 50 feet into the lake.

Both proposed onshore and offshore structures will be compliant with zoning code. The bank will have the sumac removed and replaced with native species for stability. Member Parker-Fann inquired if there will be storage at the lake and Mr. Eggleston responded that the new dwelling will have a cellar area for storage.

Mr. Camp inquired about stormwater plans and Mr. Eggleston explained that the lot is too small for a bioswale, however, any stormwater runoff from the dwelling will be collected and directed to the lake. A site visit will be conducted on July 22, 2025.

**WHEREFORE**, a motion was made by Chair Kasper and seconded by Member Parker-Fann to schedule a public hearing on August 19, 2025 at 6:30 pm. The Board having been polled resulted in the affirmance of said motion.

### **Sketch Plan-Special Permit/Site Plan Review**

Applicant	Richard & Allison Hourigan	Property:
	3439 Amber Rd	1690 Amerman Rd
	Syracuse, NY 13215	Skaneateles, NY 13152
		<b>Tax Parcel #063.-04-03.0</b>

Present: Robert Eggleston, Eggleston & Krenzer Architects,

The existing lot has a seasonal cottage, shoreline steps and a gravel area at the shoreline. The stairs need improvement with the last two rungs to be removed. Also proposed is a 10x16 foot boat house to store canoes and kayaks. The boathouse will be placed 20 feet from the northern property line and on a portion of the existing gravel area. A permanent dock will be added that extends 40 feet into the lake. The boathouse extends partially over water and Chair Kasper inquired where it extends over the lake. Mr. Eggleston indicated that it is over the lake at two points totaling thirteen square feet.

Chair Kasper inquired about the gravel area and how it was calculated for coverage. Mr. Eggleston explained that it was classified as permeable and considered a deck as it does not extend over the water. Counsel Molnar commented that the area was originally lake that was filled in with stone and Mr. Eggleston said that it was probably done decades ago.

Chair Kasper noted that the door to the boathouse is facing the dock and that the door should face the water to be considered a boathouse. Mr. Eggleston said that faux doors can be added to the side of the boathouse facing the lake. He continued saying that there is direct access to the lake from the gravel patio to launch the boats. Member Holbein asked on the dimensions of the boathouse and Mr. Eggleston stated that the wall is ten feet wide facing the lake and sixteen feet wide facing north and south. A site visit will be conducted on July 22, 2025.

**WHEREFORE**, a motion was made by Chair Kasper and seconded by Member Holbein to schedule a public hearing on August 19, 2025 at 6:40 pm. The Board having been polled resulted in the affirmance of said motion.

### **Extension Request-2-lot Subdivision & Lot Line Adjustment**

Applicant:	Dan Goetzmann	Property:
	Eric Goetzmann	Gully Rd
	1677 Lancelot Place	Skaneateles, NY 13152
	Skaneateles, NY 13152	<b>Tax parcel #032.-01-01.0 &amp; 033.-01-18.0</b>

Present: Robert Eggleston, Eggleston & Krenzer Architects,

The applicant has filed the map with the county: however, the easements have not been finalized, and the deeds have not been submitted to the county. The Goetzmann dwelling is under construction and a certificate of occupancy has not been issued.

**WHEREAS**, a motion was made by Chair Kasper and seconded by Member Parker-Fann, the Planning Board recalled that it conducted a thorough SEQRA review of the proposed Project, as set forth in the Approving Resolution, reflecting that the Unlisted Action was reviewed according to the Applicant's Short Environmental Assessment Form, that the Planning Board evaluated each of the criteria set forth in

Part II with a determination that the proposed action would not result in any significant adverse environmental impact, which determination was adopted by the Planning Board in consideration of this Extension Application. The Board having been polled resulted in the affirmance of said motion.

**NOW, THEREFORE, BE IT RESOLVED**, upon a motion made by Chairman Donald Kasper and seconded by Member Samantha Parker-Fann, and after an affirmative vote of all Members present as listed below, the Skaneateles Planning Board **APPROVES** the Extension Application for an additional sixty (60) days from the from the date hereof to September 14, 2025, with the following conditions:

1. That the conditions set forth in the Approving Resolution and Preliminary Plat Plan approval dated October 17, 2023 for the Project shall be followed in all respects for the subdivision, and that all requirements of the Approving Resolution of the Planning Board be followed in all respects, except as extended hereby, for an additional sixty (60) days.

**RECORD OF VOTE**

Chair	Donald Kasper	Present	[Yes]
Member	Jonathan Holbein	Present	[Yes]
Member	Samantha Parker-Fann	Present	[Yes]
Member	David Lee	Present	[Yes]
Member	Mitchell Sobolevsky	Absent	

**Discussion**

The board discussed the draft Hamlet plan and motioned the following:

**WHEREFORE** a motion was made by Chair Donald Kasper and seconded by Member Samantha Parker-Fann, and, upon the affirmative majority vote of all Town of Skaneateles Planning Board Members present, **RESOLVED** to recommend adoption of proposed Hamlet Plan reserving to the Town Board the obligation to complete SEQR review as required and with the following comments:

- Consideration in increasing the lot size from ½ acre to 1 acre to allow for a septic system and any accessory structures. Member Parker-Fann was not in support of this suggestion as small lots encourage smaller dwellings that could assist with attracting young families.
- The board recommended including the existing water district map
- The board supports the suggested solutions for speed reduction in the Hamlets, especially along Jordan Road
- The board supports the recommended connectivity in the Hamlets and trails connectivity to Charlie Major Nature Trail
- The board recommended that consideration should be given to encourage starter home housing with price limitations in the Hamlets

**RECORD OF VOTE**

Chair	Donald Kasper	Present	[Yes]
Co-Chair	David Lee	Present	[Yes]
Member	Jonathan Holbein	Present	[Yes]
Member	Samantha Parker-Fann	Present	[Yes]
Member	Mitchell Sobolevsky	Absent	



The Town Board will be holding a public hearing on August 18, 2025 at 7 p.m. Any additional comments can be directed to Karen who can consolidate the comments and forward to the Town Board. Mr. Brothers inquired about the zoning changes that would be developed from the Hamlet Plan. Counsel Molnar responded saying that the Town Board would create a committee to develop any zoning changes, recommend to the Town Board the draft zoning which would have a requirement for a public hearing to be conducted before adoption. Member Lee said that Mr. Brothers could let the Town Board of any interest in serving on the committee and Mr. Brothers said that he has comments to submit, but he does not know if he will still be here. Member Parker-Fann inquired on the length of time for the zoning code to be official. Once a zoning code has been approved by the Town Board it is submitted to the Department of State and then it takes five days for acceptance and the code to become officially adopted.

**SEQR Determination-12 Lot Conservation Subdivision**

Applicant	Calvin Winkelman	Property:
	2866 County Line Rd	County Line Rd/Kane Ave
	Skaneateles, NY	Skaneateles, NY 13152
		<b>Tax Parcel #048.-01-23.2</b>

Present: Cal Winkelman, Applicant; Robert Eggleston, Eggleston & Krenzer Architects, Ed Reid, Edward Reid Engineering, PLLC

**WHEREFORE**, a motion was made by Chair Kasper and seconded by Member Parker-Fann to consider the proposed action as an Unlisted SEQR action and for the board to reviewed the submitted environmental assessment form. The Board having been polled resulted in the unanimous affirmance of said motion.

Counsel Molnar stated that the applicant has submitted the full EAF long form including part 1 that has been completed by the applicant. He continued saying that the board could evaluate part 2 and the board agreed that they were prepared to review Part 2.

The board reviewed **Part 2 EAF**:

**1 Impact on Land - ☒ No ☐ Yes**

- a. **No to Small,**  
The wetlands and stream areas are not being developed.
- b. **No**
- c. **No**
- d. **No**
- e. **Small**  
The development of the infrastructure will be within a short time period.
- f. **No**  
There will be an increase in impermeable surface coverage although the parcel has already been disturbed as it has been actively farmed. A stormwater plan has been submitted.
- g. **No**
- h. **None**

**2 Impacts on Geological Features -** ☒ **No** ☐ **Yes**

**3 Impacts on Surface Water -** ☒ **No** ☐ **Yes**

Small, based upon the applicant utilizing a SWPPP and design elements.

**4 Impacts on Groundwater -** ☒ **No** ☐

There will be no increase in use as the lots will be on public water; the applicant is utilizing a SWPPP and stormwater management.

**5 Impact on Flooding -** ☒ **No** ☐ **Yes**

The parcel is not in a designated flood plain. There were concerns from the neighbor however the water flows north and not south.

**6 Impacts on Air -** ☒ **No** ☐ **Yes**

**7 Impacts on Plants and Animals -** ☒ **No** ☐ **Yes**

The conservation area will offset any human use.

**8 Impacts on Agricultural Resources -** ☒ **No** ☐ **Yes**

a. **Small**

The neighboring lot was removed from the Ag District and is no longer farmed; this lot is not located in an Ag District.

b. **No**

c. **No**, the land is no longer actively farmed.

d. **Small**

The 11 acre parcel will be irreversibly change to a non-agricultural use. The parcel previously was farmed on the east side and will continue as long as a farmer is interested.

e. **No**

f. **No to small**

The surrounding properties are a golf course and land trust forest.

g. **No**

There is an Onondaga County farmland protection plan, and as this lot is between a golf course and a forever wild lot, it is consistent with the plan and the town's comprehensive plan.

h. **None**

Member Parker-Fann stated that there is an impact to available farmland even though it is less than 1% of the total farmland in the area and felt this question should be Yes.

**9 Impacts on Aesthetic Resources -** ☒ **No** ☐ **Yes**

The lot is not on any aesthetic resources map.

**10 Impacts on Historic and Archeological Resources -** ☒ **No** ☐ **Yes**

The property is not proximate to any historical resource and have previously been farmed.

**11 Impacts on Open Space and Recreation -** ☒ **No** ☐ **Yes**

The snowmobile trail located on the lot to the north has been removed. If it is re-established then the conservation portion of the subdivision could be considered for extension of the trail. The parcel was not included in the town's open space plan.

**12 Impacts on Critical Environmental Areas -** ☒ **No** ☐ **Yes**

**13 Impacts on Transportation -** ☒ **No** ☐ **Yes**

**14 Impacts on Energy -** ☒ **No** ☐ **Yes**

**15 Impacts on Noise, Odor, and Light -** ☒ **No** ☐ **Yes**

Any lighting will be night sky compliant; hours of construction during the construction phase will be 7am to 5pm Monday through Friday.

**16 Impacts on Human Health -** ☒ **No** ☐ **Yes**

**17 Consistency with Community Plans -** ☒ **No** ☐ **Yes**

The parcel is located outside of the LWOD, and is proposed as a conservation subdivision that is consistent with the zoning code.

**18 Consistency with Community Character -** ☒ **No** ☐ **Yes**

There are small subdivisions similar to the proposed located throughout the town and the subdivision is designed according to the zoning code.

Counsel Molnar said that based upon the board's deliberation, the answers to the questions presented in the FEAF as well as these comments, all as part of the record, he recommended that the board check box A in Part 3 that the project will have no significant adverse impact on the environment, and therefore an environmental impact statement need not be prepared. Accordingly, a negative declaration is issued. Counsel Molnar said that he will complete the paperwork for signature by the Chair and publish in an environmental news bulletin for the negative declaration for a type 1 action.

**WHEREFORE**, a motion was made by Chair Kasper and seconded by Member Parker-Fann declare that this project will result in no significant adverse impacts on the environment, and therefore, an environmental impact statement need not be prepared, with a negative declaration issued. The Board having been polled resulted in the unanimous affirmance of said motion.

At this time, the Board discussed the appointment of David Lee as Cochair for the Planning Board for the year ending December 31, 2025.

**WHEREFORE**, a motion was made by Chair Kasper and seconded by Member Holbein to re-appoint Member David Lee as Planning Board Cochair. The Board having been polled resulted in the affirmance of said motion.

**WHEREFORE**, a motion was made by Chair Kasper and seconded by Member Parker-Fann to adjourn the meeting. The Board having been polled resulted in the unanimous affirmance of said motion. The Planning Board Meeting adjourned at 8:23 p.m. as there being no further business.

Respectfully Submitted,

Karen Barkdull, Clerk

Additional Meeting Attendees:

Robert Eggleston	Andrew Van Dorn	Scott Brothers
Matt McGreggor	Ryan or Justin Lam	

Additional Meeting Attendees (Zoom):

Cal Winkelman	Ed Reid
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