

Town Board Meeting
September 5, 2013
7:30 p.m.

Present: Supervisor Roney, Councilor Greenfield, Councilor Murray, Councilor McGlynn, Councilor Keyes.

Also Present: Jim Card, Bridgett Winkelman, Jonathan Monfiletto (Skaneateles Journal), Connie Brace, Allan Wellington, Sue Murphy, Julie Stenger, Jim Moore, Joe Genco (Skaneateles Press) Mary Sennett, Gene Laforte.

Department Reports

▪*Highway, Water, Transfer Station:* Jim Card reported that they finished paving Amnste Lane. They have also oiled and stoned roads in the Shepard Settlement area. He said they were doing routine operations in the Water Department and at the Transfer Station. Mr. Card reported that Stanford Cramer called him regarding the entering the Town of Skaneateles sign that he said was missing on West Lake Road coming into Mandana. He asked if the sign could be replaced. Mr. Card said that the signs cost about \$300 each and it continues to be a problem with theft. They tried to recover one sign that he was told was on a boat house on Skaneateles Lake but he was never able to find the owner. No matter what type of connection he uses to attach the sign, if the person wants it bad enough they just saw off the bolt.

Supervisor Roney asked what kind of sign was used previous to these signs. Mr. Card said that just a sign that stated entering the Town of Skaneateles, zoning enforced and no parking on Town roads for certain periods during the winter.

On a motion of Councilor Keyes, seconded by Councilor McGlynn and with unanimous approval (5-0) of the Town Board, it was decided to return to the more basic entrance signs at a much reduced cost whenever an entrance sign needs replacing.

Resolution #13-142

Reserve Fund Transfer – Highway Department Truck: Jim Card reported that the 1998 snowplow truck needed to be replaced because of frame problems. He received an Onondaga County bid price from Stadium International for a 2013 International 7600 truck with Tenco plow equipment in the amount of \$185,124. Bridgett Winkelman reported that \$247,000 was in the Highway Equipment Reserve Fund and this truck was up for replacement on the equipment replacement schedule. Mr. Card said the 1998 truck would be taken to auction and because of the frame problems would probably sell for around \$5,000 to \$7,000.

Councilor Greenfield made a motion, seconded by Councilor Murray and with unanimous approval (5-0) of the Town Board to authorize the purchase of a 2013 International Truck with plow equipment from County Bid in the amount of \$185,124.00 subject to the Permissive Referendum requirements of Town Law and General Municipal Law.

▪*Parks:* Sue Murphy reported that there is a leak in the Austin Pavilion roof over the electric panel in the Arena. Gene Laforte is contacting J & B Roofing for an estimate to repair. They have lined 8 of the 10 soccer fields. They will start getting the Arena ready for ice at the end of September for the October 14th startup date. Ms. Murphy also reported that she is assisting Councilor McGlynn with the Parks Department budget to be submitted.

▪*Outreach, Conservation, Historian, Cemeteries, Town Hall:* Councilor Murray reported that they are getting the cemeteries ready for fall and winter. The Conservation Committee is working on signs so people can better find the conservation areas.

▪*Animal Control:* Supervisor Roney reviewed the August 2013 Animal Control report showing 42 calls. Supervisor Roney said this is the largest report she can remember with 15 of the calls in the Town, 18 calls in the Village and 9 outside the Town that Animal Control did not have jurisdiction to handle.

▪*Budget:* Bridgett Winkelman reported that most departments had submitted their budgets. She had billed Water District #1 and the monthly customers which was about 600 customers in all and it took less than 4 hours. She said that the automatic meter reading is finally working smoothly and is making that job much faster.

Resolution #13-143

Budget Amendments/Adjustments: On a motion of Councilor Murray, seconded by Councilor Greenfield and with unanimous approval (5-0) of the Town Board the following budget amendments were authorized:

General Fund

\$ 75.00 Increase 035104.01.004.39 Animal Control – Contractual

\$ 75.00 Decrease 035104.01.004.00 Animal Control – C/E

Cost associated with support when officers are not available

\$1,000.00 Increase 071104.01.004.49 Summer Rec – Playday

\$1,000.00 Increase 002012.01.000.00 Rev. – Rec Day Camp

Cost associated with participants, supported by additional revenue from participants

\$ 60.00 Increase 071104.01.004.50 Summer – WaterFront

\$ 60.00 Increase 002025.01.000.00 Rev. – Waterfront

Costs associated with repairs, supported by additional revenues

\$ 150.00 Increase 085101.01.001.00 P/S – Community Beautification

\$ 150.00 Decrease 085104.01.004.00 C/E – Community Beautification

Cost associated with Parks P/S Hours for mowing

\$ 1,750.00 Increase 071404.01.004.52 Winter – Supplies

\$ 1,750.00 Decrease 071104.01.004.00 Summer – Supplies

Supplies purchased for Allyn Arena

Part Town Fund

\$ 675.00 Increase 080114.02.004.58 Codes – Legal

\$ 675.00 Increase 002610.02.000.00 Fines, Forfeits

Cost associated with court cases, supported through Fines

Resolution #13-144

Abstract #13-18: On a motion of Councilor Keyes, seconded by Councilor McGlynn and with unanimous approval (5-0) of the Town Board vouchers #13-1093 to #13-1145 were approved from the following funds:

General Fund: \$22,992.87	Part Town: \$4,409.56		
Highway: \$6,220.58	Highway Part Town: \$ 3,451.84		
Lighting: \$1,140.82	Water: \$42,228.98		
T & A: \$1,450.35			

Total: \$81,895.00

Pro Shred Paper Shredding Day Event – Transfer Station: Councilor Greenfield reported that when Supervisor Roney was out of town recently, Janet Aaron asked if he would follow up on a request from Sue Dove at the Chamber of Commerce to see if there was a possibility the Town could host a day for residents to have paper shredding done. He said he checked with Pro Shred, the company that shreds the documents that need to be destroyed at Town Hall and they are willing to sponsor with the Town a paper shredding day at the Town Transfer Station on October 26th from 9 a.m. to Noon. Anyone who has a current permit to enter the Transfer Station can take advantage of this free service to shred papers that they need to get rid of. The Chamber and the Town will both be doing advertising on this to make our residents aware of this event.

Schedule Budget Meeting(s): Bridgett Winkelman reported that she has scheduled department heads and special interests groups to meet with the Town Board on September 13th between 8 a.m. and 4:30 p.m. The majority will meet with the Board on this date but other dates may also have to be scheduled after this one.

Resolution #13-145

Town Hall Furnaces – Reserve Transfer: Bridgett reported that the 20 year old Town Hall furnaces needed to be replaced. The cost of replacement would be \$9,845.

Councilor Greenfield made a motion, seconded by Councilor Keyes and with unanimous approval (5-0) of the Town Board to authorize replacing the two Town Hall furnaces at a cost of \$9,845 subject to the Permissive Referendum requirements of Town Law and General Municipal Law.

Resolution #13-146

Minutes of 8/15/13: On a motion of Councilor Murray, seconded by Councilor McGlynn and with unanimous approval (5-0) of the Town Board the minutes of August 15, 2013 were accepted as presented.

Announcements/Correspondence/Updates

▪**Household Hazardous Waste Collection Day – September 14th 7:30 p.m. to 1 p.m.:** Supervisor Roney reminded everyone of the Household Hazardous Waste Collection Day Event on September 14th.

▪**St. James Episcopal Church – October 20th Community Service Day:** Rick Keyes said that St. James was having their annual Community Service Day on October 20th. If anyone had an opportunity for their services they should contact the church directly.

▪**Codes Enforcement position update:** Supervisor Roney said that a new eligible list was received for the part time position and letters sent out. Four have responded. Councilor McGlynn said we would move forward on this next week.

▪**Assessor position update:** Councilor Keyes said that he and Ron Miller have narrowed it down to two candidates. He would like the Town Board to be part of doing a final interview so that an appointment can be made. He will try to schedule this for next week.

▪**Howard Brodsky presentation on Open Space Subdivisions vs. Conservation Density Subdivisions**

Changed from September 19th to November 7th . Supervisor Roney reminded the Town Board that Howard Brodsky will make his presentation at the November 7th meeting instead of the September 19th meeting.

▪*James Moore Question Regarding Comprehensive Plan:* Councilor Keyes responded to a question from Jim Moore in a letter dated August 23rd where Mr. Moore said that at the August 15th Town Board meeting Councilor Keyes stated “that the Town Board did review the Comprehensive Plan in 2010 and it was decided that no changes were required”.

Councilor Keyes stated that at the August 15th meeting he said the Town Board is not obligated to change anything, they are just obligated to review the Plan every 5 years and they have met their basic obligation. He said the Town Board is not obligated to change the Plan. It can actually remain the same. There was, however, no formal resolution of the Town Board as the process still remains open for comment and review. He said the Board does want public input but he does not want to see wholesale changes. The 2005 Comprehensive Plan has been tested in the courts when the Town was faced with zoning challenges and it was upheld. He said it is intended that the Village and Town will now come together once both Boards agree to the updates and present a document to the public for their review and comment.

Supervisor Roney said the process for reviewing the 2005 Comprehensive Plan started and stopped in 2009 before she and Councilors Keyes and McGlynn took office. The review was reactivated in 2010 and a committee was formed. That committee recommended retaining Notre Dame to do updates to the wording and graphics, however Notre Dame ended up making major changes to the Comprehensive Plan which would have required rewriting the zoning code. That was not the intention of the Board. Another committee was then formed consisting of representatives from the Town and Village Boards and the intent is that both Boards will present this joint Comprehensive Plan that will be vetted at a public meeting.

Jim Moore said that he was unable to see in any minutes where the Town Board discussed the Comprehensive Plan document and felt that Mr. Keyes was misleading at the August 15th meeting. He said he wants the record clarified on exactly where we are. He said big things are happening that could change the character of the community and we have to stay on our toes.

Councilor Keyes apologized for the misstatement and said the process has not been completed and that the review process has involved the community and it will be presented for public review.

Mary Sennett questioned calling it the 2005 Plan when there is a draft 2011 Plan. Supervisor Roney said that the last approved Plan was the 2005 Comprehensive Plan and we are now reviewing that plan to present an updated draft of the 2005 Plan regardless of what you call it.

Councilor McGlynn said that Town Board and Village Boards are equal partners in this joint comprehensive plan. Mary Sennett said that the Town Board has the lead. Councilor McGlynn said regardless, we should still move forward with the Plan together like we are equal partners.

Jim Moore questioned if there are changes to the Comprehensive Plan would the zoning be automatically changed. Supervisor Roney said absolutely. They go hand in hand otherwise you have conflict.

Meeting adjourned at 8:07 p.m.

Respectfully submitted,

A handwritten signature in blue ink that reads "Janet L. Aaron". The signature is written in a cursive style with a large, looping initial "J".

Janet L. Aaron
Town Clerk