

**Town Board Meeting
December 1, 2025
5:30 p.m.**

Present: Supervisor Legg, Councilor Dove, Councilor Milne, Councilor Lotkowitz, Attorney Casper.

Present via zoom: Councilor Tucker.

5:30 p.m. Executive Session: On a motion, of Councilor Milne, seconded by Councilor Dove and with unanimous (4-0) affirmation of the Town Board the meeting was adjourned to Executive Session for attorney advice at 5:30 p.m.

On a motion of Councilor Milne, seconded by Councilor Dove and with unanimous (4-0) affirmation of the Town Board the meeting returned to open session at 6:30 p.m.

Also, Present (In Person): Tim Dobrovosky, Keri Fey.

Also, Present (via Zoom): Brian Buff, Jason Gabak (Skaneateles Press), Robert Herrmann, Sue Murphy, Miranda Robinson, Karen Barkdull, Robert Herrmann, Paula Powell, Emerson Decker.

Supervisor Legg welcomed new Board member Bob Lotkowitz.

Department Reports

Highway: Highway Superintendent Dobrovosky submitted his report to the Board for their review. Mr. Dobrovosky stated they had plowed 7 times this month.

*Report attached

Transfer Station: Municipal Liaison Brian Buff reported the Transfer Station had sent out 15 loads of trash, 9 open top containers and 5 loads of recycling.

*Reports attached

Planning and Zoning: Town Planner Karen Barkdull reported the Planning Board had 7 new applications last month.

She reported there had been a P&Z staff work session on November 20, 2025, a Zoning Committee meeting on November 13, 2025, an Open Space Committee meeting November 6, 2025, 5 pre-application meetings, and drafted zoning code revisions for boathouses, gates and fences, outdoor storage, definitions, battery energy storage systems, and prohibited uses.

* Planning & Zoning Report attached.

Codes: Codes Officer Herrmann reviewed the November Codes Office report. Mr. Herrmann reported there were 96 expired permits this month. Pop-up signs were fairly cleaned up around

Town. He thanked Tim Dobrovosky, the Highway Department, and Supervisor Chris Legg for helping out with the cleanup.

*November Codes Report attached

Parks: Parks Manager Sue Murphy provided an update on the Sims Building project and requested that residents leave snow stakes in place in the Parks.

Water:

Supervisor Legg reviewed the following report provided by Shane Christman, Water Foreman:

Water Main Breaks:

On November 6th, we responded to a water main break at the end of Maple Drive, located in the wooded area between Irish Road and Stump Road.

On November 7th and 8th, we responded to two additional water main breaks on Stump Road, at 602 Stump Road and 613 Stump Road. During this period, we also addressed a leaking and failing main valve on Stump Road.

Service Installs:

We tapped the water main on Lancelot Place to provide service for a new home.

PRV Rebuild:

On November 10th, we performed scheduled maintenance on the northern pressure reducing valve PRV. During inspection, we discovered more damage than initially expected. We shut down the main using multiple valves and were able to rebuild both pressure-reducing valves in the pit. Pressure was fully restored to the northern part of Town. New components have been ordered, and the PRV pit will be rebuilt to specification in the spring.

Water Testing:

On November 12th, we received our annual EPA UCMR 5 testing kit, which requires public water systems to test for 30 contaminants. We completed the required testing. In addition, we continued routine turbidity and chlorine residual testing and performed our monthly bacteriological sampling.

Mapping and GIS:

We began marking all valves throughout the system and adding them to our GIS database. We also worked with the Country Club to identify utilities for C&S in preparation for continued construction of the Andrews Road Water Tower.

Health Department Meeting:

We conducted our annual inspection and sit-down meeting with the Onondaga County Health Department. The meeting went well.

Engineering: Town Engineer Miranda Robinson reported on the following: updated department badges, water main breaks, the GIS data package for C&S Engineering and the Skaneateles Country Club, and the heat pumps were installed at the sims building.

Budget: Budget Officer Keri Fey reported she had been working on year end reports for 2025.

Fire Department: Councilor Dove reviewed the November report submitted by Fire Chief, Pete Buehler.

*November reports attached.

Veterans Outreach Coordinator: Town of Skaneateles Veteran's Outreach Coordinator Sheri Dove reported on her continuing work with local Veterans. She stated she was working with Onondaga County and the local American Legion Posts and currently on Operation Christmas Hope. Operation Christmas Hope helps many local families during the holiday season. She thanked the Town Board for all their support.

Minutes of November 17, 2025: On a motion of Councilor Dove, seconded by Councilor Milne, and with a (4-0), affirmation of the Town Board, the minutes of November 17, 2025.

Abstract #25-21: On a motion of Councilor Milne, seconded by Councilor Dove and with unanimous (4-0) affirmation of the Town Board vouchers were authorized from the following funds:

Abstract #25-21

General	\$	73,126.23
Andrews Rd. Water	\$	3,408.00
Part Town	\$	11,180.66
HWY	\$	15,273.08
Street Lighting	\$	834.38
Water	\$	20,564.08
Trust and Agency	\$	15,329.22
Total	\$	139,715.65

Canine Cove Dog Control Contract: Supervisor Legg stated the Board was in receipt of the final contract for Dog Control with Canine Cove and Suzie Tracy. This Dog Control Officer and Shelter Agreement with Canine Cove LLC included a \$17,000 salary and health insurance options. Ms. Tracy would have the option to purchase health insurance through the Town, with her paying the full cost. The contract would be in effective December 31, 2025.

On a motion of Councilor Milne, seconded by Councilor Lotkowitz, and with a (4-0) affirmation of the Town Board, the Town Board approved the contract with Canine Cove and Animal Shelter in the amount of \$17,000 per year.

Schedule Interviews for Board of Assessment Review: Councilor Dove stated she would schedule interviews for the 2 candidates that applied for the Board of Assessment Review.

Schedule Interviews for Planning and Zoning Boards Positions: Supervisor Legg stated Councilors Tucker and Lotkowitz, along with Planning Board Chair Don Kasper would be scheduling interviews with the Planning Board applicants for December 11th and 12th.

Mottville Fire Company 100th Anniversary Resolution: Supervisor read the following resolution:

TOWN OF SKANEATELES RESOLUTION

On behalf of the Skaneateles Town Board, we offer the following resolution to commemorate the 100th Anniversary of the Mottville Fire Company.

Whereas: On September 28, 1925, the Mottville Fire Company was formed to protect and serve the residents of Mottville and the surrounding area. The faithful volunteers have provided continuous, 24-hour service to the Mottville Fire District and stand ready to provide mutual aid to other area departments as needed.

Whereas: 35 men voted to form this district 100 years ago, and today, 44 members continue their dedicated service, including, 37 men and 7 women who will answer close to 400 calls in this year alone.

Whereas: The Mottville Fire Company started out in 1925 with just a couple fire extinguishers and a hand-drawn hose cart graciously donated from the Skaneateles Fire Department. Over the years they have worked tirelessly to improve their equipment and training which now includes: 2 Squads, Engine 2, a 75' Ladder Truck, a Utility Terrain Vehicle, an enclosed equipment trailer, and will soon be adding an F-550 Brush Truck and a Rescue Pumper Truck.

Whereas: We would also like to thank all the residents of the Mottville Community for continuing their support both financially and spiritually of their all-volunteer fire department for this past century.

Whereas: The Skaneateles Town Board commends the hundreds of volunteers over the past 100 years of the Mottville Fire Company for their exceptional service to our community. We wish to thank them for the countless hours they have spent serving the community, putting themselves in harm's way, while giving their own personal time away from their family and loved ones to serve others.

Be it Resolved, on this 13th day of December, 2025, the Town Board of the Town of Skaneateles hereby recognizes, commends and thanks each and every member of the Mottville Fire Company, both past and present, for their invaluable service to the Mottville, Skaneateles Falls, and

Skaneateles Communities, and wishes them continued success and safe operations for the next 100 years.

On a motion of Councilor Dove, seconded by Councilor Milne, and with a (4-0) affirmation of the Town Board, the Town Board approved resolution for the Mottville Fire Company's 100th Anniversary as presented.

Councilor Dove announced this resolution would be presented to the Mottville Fire Company at their anniversary celebration on December 13, 2025.

Announcements/Correspondence/Updates

Town Departments Holiday Closings: Supervisor Legg announced the following Holiday closings: Christmas and New Years Holidays

December 23, 2025	Transfer Station closed at 11:30 am All other Departments close at 12:00 noon.
December 25, 2025	All Departments Closed
December 26, 2025	Town Hall Closed – Transfer Station Open
January 1, 2026	All Departments Closed

Town Board Meeting Schedule: Supervisor Leeg announced the following Town Board meeting schedule:

Town Board Meeting Schedule December – February

December 15, 2025 6:30 pm
January 5, 2026 6:30 pm
January 27, 2026 6:30 pm
February 9, 2026 6:30 pm

Parks Project Update: Councilor Dove provided an update on the parks project, noting they are under budget and awaiting final reports.

Outreach Christmas – Santa's Helpers: Supervisor Legg announced the Town of Skaneateles Outreach efforts for holiday assistance, encouraging residents to adopt families or make financial contributions.

Public Comment: No comments

On a motion of Councilor Dove, seconded by Councilor Milne and with unanimous (4-0) affirmation of the Town Board, the meeting was adjourned at 7:05 p.m.

Respectfully Submitted,

Julie A. Stenger
Town Clerk