

**TOWN OF SKANEATELES  
ZONING BOARD OF APPEALS  
MEETING MINUTES OF  
December 5, 2023**

**Present:**

Denise Rhoads, Chair  
David Palen  
David Lee  
Karen Barkdull, P&Z Clerk  
Aimie Case, ZBA Clerk

**Present via Zoom:**

Kris Kiefer  
Scott Molnar, Attorney

**Absent:**

Sherill Ketchum

Chair Rhoads opened the meeting at 7:00 pm.

Chair Rhoads asked to let the record reflect that Member Ketchum was absent due to family matters.

**Minutes**

Previous distribution to the Board of the regular meeting minutes of November 14, 2023, was executed, and all Members present acknowledged receipt of those minutes.

**WHEREFORE**, a motion was made by Vice Chair Palen and seconded by Member Lee to accept the November 14, 2023, minutes as submitted. The Board having been polled resulted in unanimous affirmation of said motion.

<b><u>Record of Vote</u></b>		
Chair	Denise Rhoads	Present [Yes]
Vice Chair	David Palen	Present [Yes]
Member	Kris Kiefer	Present [Yes]
Member	Dave Lee	Present [Yes]
Member	Sherill Ketchum	Absent [ x ]

**Discussion**

The next ZBA Meeting will be held on January 2, 2024, at 7:00 pm.

There being no applications on the Agenda, Chair Rhoads moved on to discuss other Board business.

The Town employee holiday lunch will be held on December 15<sup>th</sup> at noon.

Janet's Farewell Party will be held on December 14<sup>th</sup>, at the Sherwood Inn. Chair Rhoads noted that "Janet has done a hard job serving her community and has always been a great supporter of us here in the Zoning Board and what we do." It would be nice if everyone could stop by or write her a note if unable to attend.

At this time, Chair Rhoads asked if anyone had anything else to add.

Clerk Barkdull reminded the Board that the Town Clerk's office was looking for a headcount for the holiday lunch by the end of that week. She also noted that there would be a public referendum on December 12<sup>th</sup> to abolish the position of Tax Collector and consolidate the job with the Town Clerk's office since former Tax Collector, Lori Milne, was elected for a position on the Town Board.

Clerk Case added that The ZBA meeting schedule had been prepared and asked if anyone had any changes or comments. There were no discrepancies, and it was decided to set the schedule as written.

There being no further Board business, a motion was made by Member Lee and seconded by Vice Chair Palen to adjourn the meeting. The Zoning Board of Appeals meeting adjourned at 7:08 pm.

Respectfully Submitted,

Aimie Case  
ZBA Clerk