

**TOWN OF SKANEATELES
ZONING BOARD OF APPEALS
MEETING MINUTES OF
November 9, 2021**

Present:

Denise Rhoads, Chair
David Palen
Kris Kiefer
Sherill Ketchum
Scott Molnar, Attorney
Karen Barkdull, P&Z Clerk
Kim Benda, ZBA Clerk

Absent:

Dave Lee

The meeting commenced at 7:00 p.m. at Town Hall and via Zoom. The next Zoning Board of Appeals meeting will be held on December 7, 2021, at 7:00 p.m.

Minutes

Previous distribution to the Board of the regular meeting minutes of September 7, 2021, was executed and all members present acknowledged receipt of those minutes. Chair Rhoads noted a correction to be made in the Five Criteria of the Malinowski Resolution to include the “Record of Vote” on questions with split Yes/No answers. There are no minutes from the October 12, 2021 meeting as it was canceled.

WHEREFORE, a motion was made by Vice Chair Palen and seconded by Member Ketchum to accept the September 7, 2021, minutes as corrected per Chair Rhoads request. The Board having been polled resulted in unanimous affirmation of said motion.

Record of Vote

Chair Denise Rhoads	Present [Yes]
Vice Chair David Palen	Present [Yes]
Member Kris Kiefer	Present [Yes]
Member Dave Lee	Absent
Member Sherill Ketchum	Present [Yes]

Member hours for all Board members were requested and submitted for the months of September and October 2021 via email.

Other Board Business

Potential Applications

Chair Rhoads asked if there were any projects or potential applications that may be presented to the ZBA in the near future. Clerk Barkdull discussed a couple of applications that could be up for review by the ZBA in the near future. One application may require additional involvement from the Codes Enforcement Office.

Workplace Violence Training

Chair Rhoads asked about the Workplace Violence Training required for all Town Employees. Clerk Benda explained it is a requirement of the Town for ZBA members to take the Workplace Violence Training as they are considered employees of the Town. She emailed the Board information to register for a Comp Alliance training date that works for their schedule and asked that each member submit the attendance sheet once they have completed the training. Clerk Benda reminded the Board to submit any certificates they have received for completing the 4 hours of required Board Member Training.

There being no further Board business, a motion was made by Member Ketchum and seconded by Vice Chair Palen to adjourn the meeting. The Zoning Board of Appeals meeting adjourned at 7:09 pm.

Respectfully Submitted,
Kim Benda