

**Town Board Meeting**  
**June 19, 2014**  
**7:00 p.m.**

**Attending:** Supervisor Sennett, Councilor Greenfield, Councilor Murray, Councilor Brace, Councilor Howard, Clerk Aaron, Attorney Taylor.

**Also Attending:** Sue Murphy, Jonathan Monfiletto (Skaneateles Journal), Beth Battle, Bill Pavlus, Bridgett Winkelman, Allan Wellington, Joe Genco (Skaneateles Press).

**Cuddy & Ward 2013 Audit Report:** Richard Ward reviewed the independent audit that the Town Board received, of the Town's financial records performed by his CPA firm, Cuddy & Ward, LLP. He said that the internal controls are operating effectively and that only a couple journal entries were required. Overall it was a clean audit with each department providing access to all records requested. While every transaction was not audited, each year they look at different areas to obtain an overview of the Town's financial condition. Last year the Town had some short term debt when they repaired bridges. The Town's total assets are \$8,572,991 with total liabilities of \$2,417,376 including the fire house bonds. The Town has \$6,155,615 in reserves and unrestricted assets. Each fund in the Town has a surplus except Highway Townwide which used the reserve funds for a planned project. The General Fund surplus basically offset this deficit. Mr. Ward said that the Street Lighting Fund has a small deficit and the Town Board will need to consider increasing the revenues in that account by raising taxes in that fund.

Mr. Ward said that they also reviewed the records in the Town Clerk's Office and the Justice Clerks Office.

Mr. Ward said that the Town has done a good job budgeting and better than most. He said all the funds did well. The Town took in about \$27,000 more in revenue than budgeted and spent \$98,000 less than budgeted with \$197,176 in excess revenues over expenditures. This shows good financial constraint leaving the Town in very good solid financial shape.

Supervisor Sennett said she had nothing to do with this and she and gave credit to the prior Town Board who was fiscally responsible. Mr. Ward said that is normally not the practice and many new Town Supervisors are faced with unpleasant financial surprises. Supervisor Sennett said she appreciates what her predecessors put in place.

Councilor Greenfield said that Bridgett Winkelman is the star of the budget and should be complimented for the work she does in controlling the budget. The Town Board agreed.

Supervisor Sennett thanked Mr. Ward for updating the Town Board on the Town's financial condition.

**Department Reports**

▪Highway, Water, Transfer Station: Allan Wellington reported that everyone did their 8 hour safety training. They took a truck to Rochester for repairs, have been doing mowing and tree clean-up and installed signs at the boat launch.

▪Parks Department: Sue Murphy displayed a video and pictures of the drainage work at Austin Park and all the activities that were able to still take place despite this project. They should finish up next week. She thanked the village and school for their work and dedication on this project. She said Gene LaForte from the town, Ron Moore from the school and Dave Short from the village really put their all into this project. Permits were received from the Health Department for running the PlayDay program and swimming at Clift Park. Playday begins June 30<sup>th</sup> and swimming opens on June 25<sup>th</sup>. Everyone has finished their CPR/AED/First Aid and safety requirements. Jim Carro and Keri Steves are working well together scheduling lifeguards for the waterfront and boat launch. The Rotary pancake breakfast went well at Austin Pavilion and the John Dau Foundation will be holding their event at the facility on Sunday. The Pavilion will also be used as a backup should it rain for the High School graduation.

Supervisor Sennett gave kudos to Sue Murphy for being the glue coordinating the Town, Village and School on this project and making sure it all got done.

▪Budget: Bridgett Winkelman reported that she filed the Supervisor's Financial Report for May to the Town Board. She is finally getting caught up from vacation and working on finalizing the paperwork for the lifeguards and playday counselors.

▪Historian: Beth Batlle said she gave a tour of Skaneateles to a family who arranged this for their parents' 50<sup>th</sup> wedding anniversary gift. She and Village historian, Jorge Batlle gave 100 4<sup>th</sup> graders a tour of the Creamery. She also took 30 people from Ithaca through the Creamery and classmates here for their 1959 Skaneateles Class Reunion. She did an interview with Time Warner at the historic Community Place on Sheldon Road.

*Resolution #14-99*

**Minutes of June 5, 2014:** On a motion of Councilor Murray, seconded by Councilor Greenfield and with unanimous (5-0) affirmation of the Town Board, the minutes of June 5, 2014 were accepted as presented.

*Resolution #14-100*

**NYS Retirement – Standard Work Day Resolution:** On a motion of Councilor Brace seconded by Councilor Howard and with unanimous (5-0) affirmation of the Town Board the Standard Work Day and Reporting Resolution for Elected and Appointed Officials, the Town Board hereby establishes the standard work days that will be reported to NYS and Local Retirement System based on time keeping system records or their record of activities.

*Resolution #14-101*

**Authorization to Make Application to the NYS Office of Children & Family Services – Funding for PlayDay Program:** On a motion of Councilor Greenfield, seconded by Councilor Murray and with unanimous (5-0) affirmation of the Town Board, Supervisor Sennett was authorized to sign the NYS Office of Children and Family Services Program Application for \$1,545 in funding for the PlayDay Program.

*Resolution #14-102*

**Authorize to Hire Three Lifeguards:** On a motion of Supervisor Sennett, seconded by Councilor Brace and with unanimous (5-0) affirmation of the Town Board, Samantha Annable, Gabriella Scuderi, Emily Ippolito were hired seasonally as lifeguards and boat launch attendants effective immediately.

**Announcements/Correspondence/Updates**

- I-81 Meeting:* Supervisor Sennett announced that State and Federal officials will hold a final scoping meeting on June 26<sup>th</sup> at the OnCenter from 3 p.m. to 8 p.m. The project director for I-81 will make presentations at 4 p.m. and 6 p.m.
- Town Hall Closed at 1 p.m. Fridays From 6/20/14 to 8/29/14*
- Mandana Hamlet Meeting 7 p.m. June 23<sup>rd</sup> at Mandana Barn*
- Resignation of Deborah Zennamo Clerk to Town Justices effective June 20, 2014:*  
Supervisor Sennett said that Deborah Zennamo worked in the Justice Court for three years and will be missed.
- July 3<sup>rd</sup> Town Board meeting changed to Monday, July 7<sup>th</sup>*
- July 4<sup>th</sup> Closing – All Town Departments including Town Hall and Transfer Station*
- Vandalism at Guppy Falls:* Councilor Murray reported that someone shot a bb gun at the kiosk at Guppy Falls. Also maps meant to be used as a guide to the trail were torn and destroyed.

**Budget Amendments/Adjustments:** On a motion of Councilor Greenfield, seconded by Councilor Brace and with unanimous (5-0) the following budget amendments were authorized:

*Resolution #14-103*

**General Fund**

\$ 42,800.00	Increase	071402.01.002.00	Winter - Cap. Improve
\$ 42,800.00	Increase	005031.01.000.00	Interfund
Transfer from Reserves – Roof repair Allyn Arena			

**Highway Part town**

\$ 125,000.00	Increase	051104.04.004.00	General Repairs – C/E
\$ 125,000.00	Increase	005031.04.000.00	Interfund Revenue
\$ 125,000.00	Increase	099019.02.009.00	Interfund Transfer
\$ 125,000.00	Increase	000909.02.000.00	Unreserved Fund Balance
Excess funds from Part town Fund Balance to support road projects			

**General Fund**

\$166.00	Increase	031201.01.001.00	Constable – P/S
\$166.00	Decrease	031204.01.004.00	Constable – C/E
Costs associated with Constable at Boat Launch			
\$ 8,525.00	Increase	071102.01.002.00	Summer – Cap. Improve
\$ 8,525.00	Decrease	019904.01.004.00	Contingency
Costs associated with repair to Austin Park Shelter Roof			

**Highway Part Town**

\$ 30,000.00 Increase 051122.04.002.00 CHIPS – Improvement  
\$ 30,000.00 Decrease 051104.04.004.00 General Repairs – C/E  
Costs associated with CHIPS Road project – more extensive

**Sewer #6**

\$ 175.00 Increase 081204.11.004.00 Sanitary Sewers – C/E  
\$ 175.00 Decrease 097106.11.006.00 Debt Service  
Costs associated sanitary sewer usage

*Resolution #14-104*

**Abstract #14-12:** On a motion of Councilor Greenfield, seconded by Councilor Murray and with unanimous (5-0) affirmation of the Town Board voucher #14-0681 to #14-0776 were approved from the following funds:

General Fund:	\$140,692.08	Part Town:	\$ 5,984.07
Highway:	\$ 3,975.66	Highway P/T:	\$166,505.97
Water:	\$ 4,019.58	Sewer:	\$ 364.96
T & A:	\$ 1,615.47		

Total: \$323,157.79

The meeting was adjourned at 7:45 p.m. to Attorney Advice.

Respectfully submitted,



Janet L. Aaron  
Town Clerk