

Draft

**Town Board Meeting
May 15, 2014
7:00 p.m.**

Present: Supervisor Sennett, Councilor Greenfield, Councilor Murray, Councilor Brace, Councilor Howard.

Also Present: Allan Wellington, Bill Pavlus, Jonathan Monfiletto (Skaneateles Journal), Sue Murphy, Julie Stenger, Gene Laforte, Jane Andersen, Luke Leubner.

Department Reports:

Highway, Transfer Station, Water: Allan Wellington reported that the Highway and Parks Department installed the bird netting at Austin Pavilion. They have been fixing pot holes and will be blacktopping Highland Avenue starting next week. He attended an Emergency Stream Intervention Program with Onondaga County Soil and Water Conservation District. He also reported that they have done some meter repairs and installed two meter pits. Routine operation at the Transfer Station.

Parks: Sue Murphy reported that the Farmers Market opened today and that Supervisor Sennett cut the vine. Attendance was great for the first day and customers were happy to be back again. She thanked the Highway Department for their work on putting up the netting at Austin Pavilion. The cable is in for the cameras being installed at the Sims Building. They are trying to mow in between the rain. She met with the representatives from the Village, School and Ballard Sports today. The Parks Department will take the lead on the drainage project at Austin Park. If weather permits, they hope to begin the project the first part of June. They will need to close off the upper State Street parking lot once they begin in order to store all the material they will need. Attendants will be at the Boat Launch beginning Memorial Day weekend. Ms. Murphy said there was one more person she would like approval to hire as a PlayDay Counselor and that is Sidney Lawson.

On a motion of Councilor Murray, seconded by Councilor Brace and with unanimous (5-0) affirmation of the Town Board, Sidney Lawson was approved to be hired as a PlayDay Counselor.

Supervisor Sennett said that they are working out the use of Austin Pavilion with the Methodist Church for their Antique Show. She also thanked Gene LaForte for the lovely vine with flowers that opened this year's Farmers Market. She commented that she had a great dinner of lettuce, spinach, and asparagus thanks to the products she purchased at the Market.

Animal Control: Supervisor Sennett reviewed the April 2014 Animal Control report showing 19 calls ranging from a fox in the yard to raccoon sightings, to a woodchuck under the porch to numerous dog and cat issues.

Budget: Supervisor Sennett noted that Bridgett Winkelman was on vacation but had submitted the April Supervisor's Financial Report to the Town Board

Minutes: On a motion of Councilor Brace, seconded by Councilor Howard and with unanimous affirmation (5-0) of the Town Board the minutes of May 1, 2014 were accepted as presented.

Sustainable Skaneateles Re-Bike: Supervisor Sennett said this was discussed at the last Town Board meeting but now has to be authorized for the event to take place at Austin Pavilion.

Councilor Brace said they plan to bring in a number of volunteers, some who will demonstrate how to take care of your bike, discuss safety and the rules of the road. They plan a “Bike Rodeo” and additional information. People can also buy gently used bicycles, equipment or clothing or sell a bicycle no longer used. The event will be inside the Austin Pavilion rain or shine.

Supervisor Sennett said there is a man in Syracuse who fixes up bikes and gives them to children at Christmas. Any leftover bikes could be considered for this cause.

On a motion of Councilor Brace, seconded by Councilor Howard and with unanimous (5-0) affirmation of the Town Board, the Re-Bike was authorized from 8 a.m. to 2 p.m. on June 7, 2014.

Austin Pavilion Use Fees: Supervisor Sennett explained that the proposal before the Board was to consider changing the fees charged for using Austin Pavilion that would allow charitable, religious or educational organizations meeting the prescribed guidelines, to use the Pavilion without charge after completing the paperwork and submitting a \$300 refundable deposit. The Application outlines that the Town reserves the right to charge the applicant in full hour increments for damage or cleanup costs. The applicant will be responsible for set-up and cleanup of the Pavilion. All facilities and equipment must be returned to the condition in which it was found.

Councilor Brace said she was in favor of this change and that she believes the Town is protected by the agreement that is signed by the applicant. This provides a uniform baseline for the various groups requesting use of the Pavilion.

Councilor Murray said she is concerned how this will be received by the organizations, specifically the Rotary. Supervisor Sennett said that they have been discussing this with Rotary and if additional meetings are required Sue Murphy can schedule them.

Councilor Brace made a motion, seconded by Councilor Howard and with unanimous (5-0) affirmation of the Town Board, to accept the proposed changes to the fees charged for use of the Austin Pavilion for charitable, religious or education organizations as outlined in the new application form dated May 15, 2014.

Proposal to Upgrade the Town of Skaneateles Website: Janet Aaron reported that a resident called stating that on his “smartphone” he was unable to view the calendar on the website to determine if the Transfer Station was open on Good Friday. She stated that unexpectedly in 2013 the website had to be completely redeveloped and the Town Board was trying to contain the cost because it had not been budgeted. The website has become a valuable tool and contains a great deal of information on the calendar, including access to agendas and minutes, information on regular and special meetings, and additional information such as when the Town is closed for holidays. The demographics of the website indicate that the highest percentage of those visiting the website are in the 18 to 44 age groups and during the month of April there were 1878

visitors. The calendar has one that has the highest number of visitors. Syracuse Design has submitted a proposal in the amount of \$560 to upgrade the website.

On a motion Councilor Howard, seconded by Councilor Brace and with unanimous (5-0) affirmation of the Town Board the Syracuse Design proposal in the amount of \$560 to upgrade the website for mobile devices was authorized.

Zoning Board of Appeals Appointment: Supervisor Sennett said that there has been a vacancy on the Zoning Board of Appeals for several months. Recently four people submitted letters of interest. Denise Rhoads, Jim Condon and Karen Barkdull conducted interviews and they reviewed several criteria points with each such as familiarity with the Code and Comprehensive Plan, working well with others, their ability to commit to the time and their interest in the Community. Denise Rhoads, Chair of the Zoning Board of Appeals submitted a letter to the Town Board stating that it was a difficult decision as they had several qualified persons. She recommended David Palen to fill the current vacancy.

On a motion of Councilor Brace, seconded by Councilor Howard and with unanimous (5-0) affirmation of the Town Board David Palen was appointed to fill the vacancy on the Zoning Board of Appeals for the term to begin May 15, 2014 to December 31, 2018.

EBS-RMSCO, Inc: On a motion of Councilor Murray, seconded by Councilor Greenfield and with unanimous (5-0) affirmation of the Town Board, Supervisor Sennett was authorized to sign an updated Business Associate Agreement to meet the requirements of the Final Omnibus Rule implementing a number of provisions of the Health Information Technology for Economic and Clinical Health Act.

Announcements/Correspondence/Updates

- *Western Gateway Update* – Councilor Murray is still reviewing the request to change the type of trees with the NYSDOT who have concerns regarding the height of some trees and the root system of others. Erin Cole with NYSDOT will walk the Western Gateway to obtain more information. Councilor Murray will meet with the Garden Club to review the information she obtained with them.

- *Open Space Committee Informational Meeting with Andy Zepp 7 p.m. May 22nd Fire Hall:* Councilor Howard said that letters were sent to land owners informing them of this meeting. In addition to Andy Zepp, Bob Dewitt and Mark Tucker will be providing information.

- *Hamlet Meeting – Mottville Fire Department 7:00 p.m. May 21st.*

- *Free Radon Kits from Onondaga County Health Department:* Supervisor Sennett reported that free Radon Kits are available by calling 435-1649.

- *Rails to Trails Meeting Update* – Councilor Brace reported that the Committee has expanded to 12 people. The group is very enthusiastic. Charlie Major provided a map highlighting where the Town property was along the railroad bed. They are now focusing on cleaning up debris on the banks of the Charlie Major Nature Trail towards O'Neill Lane on May 31st and are asking for volunteers. Candy Searing said that the debris will be placed on a grassy area that the Town owns at the northwest curve on O'Neill Lane. Councilor Brace said this is a major undertaking. The Highway Department has agreed to pick up the sorted debris on the Monday following the cleanup.

Attorney Taylor cautioned to leave any hazardous or petroleum products as they have to be handled by professionals. Councilor Brace said she would give that directive to volunteers. Attorney Taylor said he will check with the NYSDEC to get a listing of what is considered hazardous waste.

On a motion of Supervisor Sennett, seconded by Councilor Howard and with unanimous (5-0) affirmation of the Town Board, the May 31st cleanup at the Charlie Major Nature Trail was approved.

▪*Town Hall and Transfer Station Closed for Memorial Day – May 26th*

▪*Emerald Ash Borer Update:* Supervisor Sennett said that the Ash Tree inventory is being done now just on ash trees on Town right of ways.

▪*Letter from Fran Murphy:* Supervisor Sennett said that the Town Board was in receipt of a letter from Fran Murphy regarding the possible relocation of Town Hall.

▪*Chamber of Commerce After Hours:* Nancy Murray said that the after-hours event was at the Presbyterian Manor. She commented what a wonderful facility that was. You get your meals if you stay there and the food was wonderful that they served.

▪*Sue Dove, Chamber of Commerce Administrator:* The Town Board wished Sue Dove well in her new business venture. A reception will be held for her at the American Legion on June 21st between 6 and 8 p.m.

Abstract #14-10: On a motion from Councilor Greenfield, seconded by Councilor Murray and with unanimous (5-0) affirmation of the Town Board, voucher #14-0537 to #14-0616 from the following funds:

General Fund:	\$52,281.86	Part Town:	\$ 3,532.26
Highway:	\$ 2,972.54	Highway Part Town:	\$ 7,350.85
Lighting:	\$ 1,222.03	Water:	\$12,119.09
Water #5:	\$ 162.45	Sewer:	\$ 1,044.54
Sewer #6:	\$ 503.14	T & A:	\$ 2,989.46

Total: \$ 84,178.22

Meeting adjourned at 7:50 p.m.

Respectfully submitted,

Janet L. Aaron
Town Clerk