

Town Board Meeting
January 17, 2013
7:00 p.m.

Present: Deputy Supervisor Greenfield, Councilor Murray, Councilor McGlynn, Councilor Keyes, Attorney Sardino. **Absent:** Supervisor Roney

Also Present: Jessica Soule (Skaneateles Journal), Joe Genco (Skaneateles Press), Sue Murphy, Bridgett Winkelman, Julie Stenger.

Department Reports:

Highway, Water, Transfer Station: Deputy Supervisor Greenfield reported that Jim Card's departments were plowing, sanding, reading meters and doing normal operations.

Parks: Sue Murphy reported that she met with lifeguards to review the summer schedule and she also met with representatives of the Famers Market to review updates to the rules. She will be presenting the updates for the Board's approval in February.

Budget: Bridgett Winkelman reported that she was closing out 2012 and preparing files for 2013. W-2's and 1099's are being prepared.

Resolution #13-07

Budget Amendments/Adjustments #12-26: Councilor Murray moved a resolution approving the following budget amendments:

General Fund

\$ 320.00	Increase	010104.01.004.40	Town Board – News Letter
\$ 320.00	Decrease	010104.01.004.00	Town Board – C/E
News Letter Expense			
\$ 450.00	Increase	071404.01.004.55	Winter Rec – Repair/Maint.
\$ 625.00	Increase	071404.01.004.56	Winter Rec. – Zamboni R & M
\$ 1,075.00	Decrease	071401.01.001.00	Winter Rec. – P/S
Cost of Doing Business			
\$ 7,000.00	Increase	081602.01.002.00	Refuse - Equipment
\$ 7,000.00	Increase	002130.01.000.00	Refuse – Charges/ Permits
Purchase own compactor for improved service			
\$ 150.00	Increase	090108.01.008.00	NYS Retirement
\$ 150.00	Decrease	090508.01.008.00`	Unemployment - C/E
Cost of Doing Business			
\$ 384,000.00	Increase	051104.16.004.00	General Repair – Western Gateway
\$ 284,000.00	Decrease	000909.01.000.00	Unappropriated Fund Balance
\$ 100,000.00	Decrease	000909.02.000.00	Unappropriated Fund Balance
Transfer funds to Capital Fund – until grant funding is received			

Parttown Fund

\$ 75.00	Increase	080114.02.004.00	Codes Officer – C/E
\$ 75.00	Decrease	080114.02.004.58	Codes Officer – Legal
Cost of Doing Business			

\$ 600.00	Increase	080204.02.004.00	Planning – C/E
\$ 600.00	Decrease	080204.02.004.58	Planning - Legal
Cost of Doing Business			

Highway Townwide Fund

\$ 2,000.00	Increase	090108.03.008.00	NYS Retirement
\$ 2,000.00	Decrease	051424.03.004.00	Snow Removal – C/E
Cost of Doing Business			

\$ 12,000.00	Increase	051204.17.004.35	Bridge – C/E
\$ 12,000.00	Decrease	000909.03.000.00	Unappropriated Fund Balance
Xfer funds to Bridge Repair – Prior to Bonding			

Highway Parttown Fund

\$ 1,750.00	Increase	090108.04.008.00	NYS Retirement
\$ 1,750.00	Decrease	051104.04.004.00	General Repairs – C/E
Cost of Doing Business			

SL – Lighting

\$ 500.00	Increase	051824.07.004.00	Street Lighting C/E
\$ 500.00	Decrease	000909.07.000.00	Unreserved Fund Balance
Cost of Doing Business			

EW1 – Water Consolidated Fund

\$ 1,100.00	Increase	083104.08.004.00	Water Admin – C/E
\$ 2,300.00	Increase	083104.08.004.59	Water Admin – Engineers
\$ 2,400.00	Decrease	090608.08.008.00	Med Ins – C/E
\$ 1,000.00	Decrease	090108.08.008.00	NYS Retirement
Cost of doing Business			

\$ 17,600.00	Increase	083204.08.004.00	Source of Supply
\$ 17,600.00	Increase	002140.08.000.00	Metered Water Sales
Cost of doing Business			

Seconded by Councilor McGlynn.

Councilor Keyes	Yes
Councilor McGlynn	Yes
Councilor Murray	Yes
Deputy Supervisor Greenfield	Yes
Supervisor Roney	Absent

Carried 4-0

Resolution #13-08

Abstract #12-26: Councilor Keyes moved a resolution approving voucher #12-2113 to #12-2185 from the following funds:

General Fund:	\$135,156.68	Part Town:	\$ 13,805.82
Highway:	\$ 45,287.44	Highway P/T:	\$ 13,510.95
Water:	\$ 12,678.45	Limeledge Water:	\$ 14,948.00
Gateway:	\$ 19,848.41	T & A:	\$ 11,675.00

\$266,910.75

Seconded by Councilor McGlynn.

Councilor Keyes	Yes
Councilor McGlynn	Yes
Councilor Murray	Yes
Deputy Supervisor Greenfield	Yes
Supervisor Roney	Absent

Carried 4-0

Resolution #13-09

Abstract #03-02: Councilor Murray moved a resolution approving voucher #13-0020 to #13-0078 from the following funds:

General Fund:	\$ 79,920.93	Part Town:	\$ 5,333.08
Highway:	\$ 12,719.13	Highway Part Town:	\$ 4,503.65
Fire Protection:	\$110,229.00	Water:	\$ 5,939.99
Sewer #6:	\$ 362.27	T & A:	\$242,146.22

Total: \$451,154.27

Councilor Keyes	Yes
Councilor McGlynn	Yes
Councilor Murray	Yes
Deputy Supervisor Greenfield	Yes
Supervisor Roney	Absent

Carried 4-0

Resolution #13-10

2012 Encumbrances: Councilor McGlynn moved a resolution approving the following encumbrances for 2012:

General Fund

Justice – C/E	011104.01.004.00	\$ 1,148.50
Anticipated Supply invoice – December Stmt		
<u>Time Line</u>	<u>Vendor</u>	<u>Amount</u>
1 st Quarter 2013	Staples	\$ 1, 148.50
Reasonable – Per B. Winkelman		

Building Equip. / C. I.	016202.01.002.93	\$ 2,655.00
Update lighting in conference room - Estimate		

<u>Time Line</u>	<u>Vendor</u>	<u>Amount</u>
1 st Quarter 2013	Calipari Electric	\$ 2,655.00
Reasonable – Per B. Winkelman		
Refuse/ Garbage – C/E -	081604.01.004.57	\$ 15,000.00
Town wide Household Hazardous Waste Day -		
<u>Time Line</u>	<u>Vendor</u>	<u>Amount</u>
1 st Half 2013	TBD	\$ 15,000.00
Reasonable – Per B. Winkelman		

Seconded by Councilor Murray.

Councilor Keyes	Yes
Councilor McGlynn	Yes
Councilor Murray	Yes
Deputy Supervisor Greenfield	Yes
Supervisor Roney	Absent

Carried 4-0

Resolution #13-11

Reserve Fund Transfers: Councilor Keyes moved a resolution authorizing the following funds to be transferred to Reserve Funds:

General Fund

\$ 3,000.00	Increase	000878.01.000.20	Town Hall Office Equipment Reserve
\$ 1,000.00	Decrease	013402.01.002.93	Budget Equipment – Reserve
\$ 500.00	Decrease	014102.01.002.93	Town Clerk Equipment –
Reserve			
\$ 1,000.00	Decrease	016802.01.002.93	Central Data Processing Equip.
– Reserve			
\$ 500.00	Decrease	011102.01.002.00	Justice Equipment
\$ 2,000.00	Increase	000878.01.000.24	Town Hall Capital
Improvement Reserve			
\$ 2,000.00	Decrease	016202.01.002.93	Buildings – Equip. & Cap. Imp.
– Reserve			
\$ 750.00	Increase	000878.01.000.19	Animal Control Equipment –
Reserve			
\$750.00	Decrease	035102.01.002.93	Animal Control Equipment –
Reserve			
\$ 35,000.00	Increase	000878.01.000.33	General Recreation - Reserve
\$ 35,000.00	Decrease	071102.01.002.93	Parks – Equipment – Reserve

Highway Town Wide

\$ 50,000.00	Increase	000878.03.000.25	Highway Equipment - Reserve
\$ 35,000.00	Decrease	051302.03.002.93	Machinery Equipment –
Reserve			

\$15,000.00

Decrease

051304.03.004.93

Machinery – C/E

Seconded by Councilor Murray.

Councilor Keyes	Yes
Councilor McGlynn	Yes
Councilor Murray	Yes
Deputy Supervisor Greenfield	Yes
Supervisor Roney	Absent

Carried 4-0

Resolution #13-12

Official Undertaking: Councilor Keyes moved a resolution that certain elected and appointed officials will faithfully perform and discharge the duties of their offices, and will promptly account for and pay over all moneys or property received as a Town Officer, in accordance with the law. Seconded by Councilor McGlynn.

Councilor Keyes	Yes
Councilor McGlynn	Yes
Councilor Murray	Yes
Deputy Supervisor Greenfield	Yes
Supervisor Roney	Absent

Carried 4-0

Resolution #13-13

Authorize Bid For Bridge Bonding: Councilor McGlynn moved a resolution to schedule the bid opening for the Sheldon and Irish Roads Bridge Bonding for 10 a.m. on February 28, 2013. Seconded by Councilor Murray.

Councilor Keyes	Yes
Councilor McGlynn	Yes
Councilor Murray	Yes
Deputy Supervisor Greenfield	Yes
Supervisor Roney	Absent

Carried 4-0

Resolution #13-14

2013 Office of Children & Family Services Application for State Aid for the summer PlayDay Program: Councilor Keyes moved a resolution authorizing Deputy Supervisor Greenfield to sign the request for funding with the NYS Office of Children & Family Services for the summer playday program. Seconded by Councilor Murray.

Councilor Keyes	Yes
Councilor McGlynn	Yes
Councilor Murray	Yes
Deputy Supervisor Greenfield	Yes
Supervisor Roney	Absent

Carried 4-0

Resolution #13-15

Employee Handbook Updates: Janet Aaron reported that in 2012 the Town Board changed the way certain employee benefits were distributed. These changes now need to be incorporated in the employee handbook.

Councilor Murray moved a resolution authorizing the following changes to the Employee Handbook:

<u>Section</u>	<u>Page</u>	<u>Change</u>
404	400-5	Remove <u>illegal</u> under category “Illegal gambling while on duty”
700	700-1	Remove entire “New Employees” paragraph
		Remove entire “Longevity” paragraph
		Remove entire “Union Employees” paragraph
808	800-8	Remove entire “Dental and Optical Plan” section

Seconded by Councilor Keyes.

Councilor Keyes	Yes
Councilor McGlynn	Yes
Councilor Murray	Yes
Deputy Supervisor Greenfield	Yes
Supervisor Roney	Absent

Carried 4-0

Resolution #13-16

Finger Lakes SPCA Contract: Councilor Murray asked what the difference was between this contract and the CNYSPCA Contract. Attorney Sardino explained that the CNYSPCA contract provides services for animal cruelty. The Finger Lakes SPCA contract provides services for seized dogs and cats for a violation within the Town.

Deputy Supervisor Greenfield said that Animal Control Officers, Matt & Rose Olszewski have recommended that the Town Board approve the contract.

Councilor Murray moved a resolution authorizing Deputy Supervisor Greenfield to sign the 2013 contract with the Finger Lakes SPCA. Seconded by Councilor Murray.

Councilor Keyes	Yes
Councilor McGlynn	Yes
Councilor Murray	Yes
Deputy Supervisor Greenfield	Yes
Supervisor Roney	Absent

Carried 4-0

Resolution #13-17

Resolution supporting Assembly Bill A.88 and A.824. Deputy Supervisor Greenfield reported that the Town Board was in receipt of a request from Assemblyman Michael P. Kearns requesting support of two foreclosure bills A.88 and A.824.

Attorney Sardino said that the Bill was mostly in response to urban areas where municipalities are facing problems with foreclosed and abandoned properties within their jurisdiction. This law would make it mandatory for lending institutions to provide contact information to the municipality.

Councilor Keyes moved a resolution supporting Assembly Bill A.88 and A.824 and authorizing the Town Clerk to distribute the resolution to the NYS Assembly and our representatives Assemblyman Finch and Senator DeFrancisco. Seconded by Councilor Murray.

Councilor Keyes	Yes
Councilor McGlynn	Yes
Councilor Murray	Yes
Deputy Supervisor Greenfield	Yes
Supervisor Roney	Absent

Carried 4-0

Announcements/Correspondence:

▪*Court Sign:* Supervisor Greenfield said that a sign had been donated to the Town for the Justice Court to use during court that will display that no weapons are allowed and all cell phones must be turned off during court.

▪*Town Hall Meet and Greet* – Deputy Supervisor Greenfield reported that Assemblyman Gary D. Finch would be holding a meeting and greet on March 2nd from 9 a.m. to 10:30 a.m. This is an opportunity to introduce himself to those in his newly re-drawn 126th Assembly District. Everyone was encouraged to stop by and introduce themselves to Assemblyman Finch.

Meeting adjourned at 7:10 p.m.

Respectfully submitted,



Janet L. Aaron
Town Clerk