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Codes Officer Robert Herrmann Jr. Town of Skaneateles Skaneateles, NY 13152

Re: HABA Toys 4407 Jordan Road Skaneateles, NY 13152

NARRATIVE

We are looking to relocate and update our retail space that is currently located inside our warehouse facility. The proposed 2,560 square foot addition off the side of our warehouse will be strictly for retail purposes only. The new space will eliminate customers from having to enter our warehouse facility and provide the customer a better shopping experience. By relocating the existing retail shop outside of our warehouse, we will be able to use that space for storage which is needed to handle packages coming in and out of the facility.

CONSTRUCTION SEQUENCE

- 1. Install filter socks around proposed building area.
- 2. Saw-cut blacktop, excavate, and construct new foundation walls.
- 3. Install underground utilities as required, backfill, and rough grade around foundation.
- 4. Spread and compact required amount of gravel in preparation for concrete slab.
- 5. Pour concrete slab throughout building area and secure anchor bolts.
- 6. Once concrete is cured, frame up walls and secure trusses in place per truss layout.
- 7. When all framing is complete, install all windows, doors, sheathing, & paneling for walls and roof
- 8. Once the building is erected, install all insulation, roofing, fascia, siding, trim, and/or exterior accessories needed to complete the finishing of the building.
- 9. When all exterior work on the building is complete, install new walkways and patch blacktop as required.
- 10. Once all work is complete, remove filter socks.



