

**Town Board Meeting
December 15, 2025
5:30 p.m.**

Zoom: Meeting ID: 870 7720 5836 **Passcode:** 575394

Present: Supervisor Legg, Councilor Dove, Councilor Milne, Councilor Lotkowitz, Attorney Smith.

5:30 p.m. Executive Session Executive Session/Attorney Advice: On a motion of Councilor Milne, seconded by Councilor Dove and with unanimous (4-0) affirmation of the Town Board the meeting was adjourned for Executive Session at 5:30 p.m.

6:15 pm: Councilor Dove left the meeting.

On a motion of Councilor Lotkowitz, seconded by Councilor Milne and with unanimous (3-0) affirmation of the Town Board, the meeting returned to open session at 6:30 p.m.

Present (via Zoom): Councilor Tucker.

Also, Present (via Zoom): Brian Buff, Jason Gabak, Karen Barkdull, Keri Fey, Tim Dobrovosky, Don Kasper.

Minutes of December 1, 2025: On a motion of Councilor Lotkowitz, seconded by Councilor Milne, and with a (3-0) affirmation of the Town Board, the minutes of December 1, 2025 were accepted as presented.

Budget Amendments: On a motion of Councilor Milne, seconded by Councilor Lotkowitz, and with unanimous (3-0) affirmation of the Town Board the following budget amendments for abstract #25-22:

**TOWN BOARD BUDGET AMENDMENTS
ABSTRACT # 25-22
December 15, 2025**

General Fund

\$1,000.00	Increase	10104.01.000.00	Town Board CE
\$1,000.00	Decrease	10104.01.004.00	Town Board CE
Coding Error			
\$3,000.00	Increase	11104.01.004.00	Justices CE
\$2,500.00	Decrease	31201.01.001.00	Constable PS
\$500.00	Decrease	31204.01.004.00	Constable CE
Outsourced Constable Cost			

\$150.00	Increase	35104.01.004.00	Animal Control CE
\$150.00	Decrease	35102.01.002.00	Animal Control EQ
Excess CE Expense			
\$1,100.00	Increase	19104.01.004.00	Unallocated Insurance
\$1,100.00	Decrease	19904.01.004.00	Contingency Cost
Increase in cost			
\$5,500.00	Increase	51824.01.004.00	Street Lighting
\$5,500.00	Decrease	19904.01.004.00	Contingency Cost
Increase in cost			
\$1,200.00	Increase	33104.01.004.00	Signage-Traffic
\$1,200.00	Decrease	19904.01.004.00	Contingency Cost
Additional Signage			
\$1,300.00	Increase	70202.01.002.00	Rec. Admin EQ
\$1,300.00	Decrease	70204.01.002.00	Rec. Admin CE
Equipment Purchase			
\$420.00	Increase	70204.01.004.85	Rec. Admin Utilities
\$420.00	Decrease	71104.01.004.48	Summer Rec Utilities
Utility Cost			
\$418.00	Increase	71104.01.004.00	Summer Rec
\$418.00	Decrease	71104.01.004.48	Summer Rec Utilities
Coding Error			
\$3,800.00	Increase	71104.01.004.00	Summer Rec Fields
\$3,800.00	Decrease	71104.01.004.52	Summer Rec Supplies
CE Cleanup			
\$1,250.00	Increase	51324.01.004.00	Garage CE
\$1,250.00	Decrease	51321.01.001.00	Garage PS
CE Cleanup			
<u>Part Town</u>			
\$1,250.00	Increase	80104.02.004.58	Zoning CE Legal
\$1,250.00	Decrease	80104.02.004.00	Zoning CE
CE Cleanup			
\$180.00	Increase	0104.02.004.65	Zoning CE Advertisement

\$180.00 CE Cleanup	Decrease	80101.02.001.00	Zoning PS
<u>HWY Town Wide</u>			
\$185,000.00	Increase	51304.03.004.00	Machinery CE
\$182,803.00	Decrease	51302.03.002.00	Machinery EQ
\$2,197.00 Equipment Purchase	Decrease	51421.03.001.00	Snow Removal PS
\$9,700.00	Increase	51421.03.001.26	Bridge Repair PS
\$900.00 Maintenance PS	Increase	51421.03.001.55	Equipment
\$10,600.00 Payroll Coding Error	Decrease	51421.03.001.00	Snow Removal PS

Abstract #25-22: On a motion of Councilor Milne, seconded by Councilor Lotkowitz, and with unanimous (3-0) affirmation of the Town Board vouchers were authorized from the following funds:

General	\$	271,326.02
Sewer	\$	1,734.00
Part Town	\$	4,136.19
HWY	\$	13,645.14
HWY PT	\$	3,374.66
St. Lght	\$	52.03
Water	\$	18,545.64
T&A	\$	27,294.34
TOTAL	\$	340,108.02

Lease Agreements – Limeledge Water District and Route 20: Supervisor Legg stated the Town Board was in receipt of the updated lease agreements with Craig Richard for Town property on Route 20 and the Ken Richards for Town property in the Limeledge Water District. These are leases to farm these two Town owned properties.

The lease agreements were in the amount of \$75 per acre, Attorney Smith confirmed \$75 was a fair market price based on Councilor Mark Tucker's research.

On a motion of Councilor Milne, seconded by Councilor Lotkowitz, and with unanimous (3-0) affirmation of the Town Board, the Town Board authorized Supervisor Legg to sign the lease agreement with Craig Richards to farm Town property on Route 20 in the Town of Skaneateles for a cost of \$75 per acre for a term of 7 years, expiring December 31, 2032.

On a motion of Councilor Milne, seconded by Councilor Lotkowitz, and with unanimous (3-0) affirmation of the Town Board, the Town Board authorized Supervisor Legg to sign the lease agreement with Ken Richards to farm Town property in the Limeledge Water District in the Town of Skaneateles for a cost of \$75 per acre for a term of 7 years, expiring December 31, 2032.

Board of Assessment Review Appointment: Supervisor Legg stated Councilor Milne and Councilor Dove had interviewed candidates for the open position on the Board of Assessment Review and recommend the Board reappoint Mike Zuber.

On a motion of Councilor Milne, seconded by Councilor Lotkowitz, and with unanimous (3-0) affirmation of the Town Board, the Town Board appoint Mike Zuper to the Town of Skaneateles Board of Assessment Review for the term of January 1, 2026 – September 30, 2030.

Planning Board Appointment: Supervisor Legg stated Councilor Tucker, Councilor Lotkowitz and Planning Board Chair Don Kasper interviewed candidates for the open position on the Planning Board and recommended the Board appoint Steve Ladd to the term expiring December 31, 2028 Rick Keys to the term beginning January 1, 2026 and expiring December 31, 2030.

On a motion of Councilor Lotkowitz, seconded by Councilor Milne, and with unanimous (3-0) affirmation of the Town Board, the Town Board appoint Steve Ladd to the term expiring December 31, 2028.

On a motion of Councilor Milne, seconded by Councilor Lotkowitz, and with unanimous (3-0) affirmation of the Town Board, the Town Board appointed Rick Keys to the Planning Board for the term beginning January 1, 2026 expiring December 31, 2030.

Zoning Board of Appeals Appointment: Supervisor Legg stated Councilor Tucker, Councilor Lotkowitz and Zoning Board chair interviewed candidates for the open position on the Zoning Board of Appeals and recommended the Board reappoint Jim Condon with a term of January 1, 2026 to December 31, 2030 and to appoint Beth Estes to the Dave Palen's term, which expires in December 2028. Dave would amend his resignation to February 28, 2026 and Beth Estes would begin on the Zoning Board of Appeals March 1, 2026.

On a motion of Councilor Milne, seconded by Councilor Lotkowitz, and with unanimous (3-0) affirmation of the Town Board, the Town Board appointed Jim Condon to the Zoning Board of Appeals for the term beginning January 1, 2026 expiring December 31, 2030.

On a motion of Councilor Lotkowitz, seconded by Councilor Milne, and with unanimous (3-0) affirmation of the Town Board, the Town Board accepted Zoning Board member Dave Palen's amended resignation letter stating his resignation date would be February 28, 2026.

On a motion of Councilor Milne, seconded by Councilor Lotkowitz, and with unanimous (3-0) affirmation of the Town Board, the Town Board appointed Beth Estes to fill Dave Palen's term ending December 31, 2028 starting March 1, 2026.

Announcements/Correspondence/Updates

Mortgage Tax Apportionment: Supervisor Legg announced Onondaga County sent notice to the Town that the mortgage tax the Town of Skaneateles would be receiving for the period of April 1, 2025 to September 30, 2025 would be \$188,709.33.

Town Departments Holiday Closings:

Christmas and New Years Holidays

December 23, 2025	Transfer Station closed at 11:30 am All other Departments closed at 12:00 noon
December 25, 2025	All Departments Closed
December 26, 2025	Town Hall Closed – Transfer Station Open
January 1, 2025	All Departments Closed

Town Board Meeting Schedule January -February 2026:

January 5, 2026	6:30 pm
January 27, 2026	6:30 pm
February 9, 2026	6:30 pm

Conservation Committee Meeting – January 8, 2026
Zoning Committee Meeting January 15, 2026 - Zoom

Public Comment: No comments

On a motion of Councilor Lotkowitz, seconded by Councilor Milne and with unanimous (3-0) affirmation of the Town Board, the meeting was adjourned at 7:00 p.m.

Respectfully Submitted,

Julie A. Stenger
Town Clerk