

## **Town Board Meeting**

**September 8, 2025**

**5:30 p.m.**

**Zoom Meeting ID: 879 4532 6739 Passcode: 825428**

**Present:** Supervisor Legg, Councilor Tucker, Councilor Dove, Councilor Milne, Attorney Smith.

**5:30 p.m. Executive Session:** On a motion, of Councilor Dove, seconded by Councilor Tucker and with unanimous (4-0) affirmation of the Town Board the meeting was adjourned to Executive Session for attorney advice at 5:30 p.m.

On a motion of Councilor Milne, seconded by Councilor Tucker and with unanimous (4-0) affirmation of the Town Board the meeting returned to open session at 6:30 p.m.

**Also, Present (In Person):** Tim Dobrovosky, Tom Trytek, Joe Duzand, Phil Ricklefs, Jon Ricklefs, JC Cherundolo, John Cherundolo, Miranda Robinson.

**Also, Present (via Zoom):** Karen Barkdull, Jason Gabak (Skaneateles Press), Robert Herrmann, Brian Buff, Don Kasper.

### **Department Reports**

**Highway:** Highway Superintendent Dobrovosky submitted his report to the Board for their review. Mr. Dobrovosky reviewed road and equipment maintenance, vegetation control and intermunicipal assistance.

\*Report attached

**Transfer Station:** Municipal Recycling Liaison Brian Buff reported the Transfer Station had sent out 15 loads of trash, 12 open top containers and 2 loads of recycling. Mr. Buff reported they had their second load of glass picked up this week.

\*Report attached

**Planning and Zoning:** Planning and Zoning Secretary Barkdull reviewed the report as submitted. She reported there were five applications for the Planning Board. And five open projects: Johnson, SUNN 1077 LLC, Winkelman, and Foote. September continued to be a busy month for the ZBA with 6 applications and there were four pre-application meetings.

\*August Planning & Zoning Report attached.

**Codes:** Officer Herrmann reviewed the August Codes Office report. Mr. Herrmann reported there were 67 expired permits in the month of August. He also reported that he had attended a seminar on Workers Comp certificates.

\*August Codes Report attached

**Parks:** Parks Manager Sue Murphy reported they were putting things back after the Labor Day field days. She thanked Skaneateles Youth Soccer for working with them during the antique car

show over Labor Day. This week there will be a truck load of wood chips delivered for the playgrounds in Austin Park, Skaneateles Falls, Mottville and Mandana. The playgrounds would be closed during this maintenance.

**Water:** Supervisor Legg reported the water bacteria testing all came back negative. And the water department continued to do system maintenance.

**Engineer:** Town Engineer Robinson reported on the following:

- The Electric UTV was delivered which was purchased through the clean energy communities grant program.
- The Water Department has met with a new chlorinator company has identified some cost savings with switching companies.
- The Town Hall roof project was starting this week.
- Two new water services have been installed.
- They were working with clean energy communities to get our grant reimbursement. And signed the contract for the heat pumps to go up to the Parks Department.
- They were working on a grant for the new water meters.

Councilor Dove asked with the installation of the heat pump in the Sims building, would the restrooms be able to stay open year-round.

Engineer Robinson stated that it was the end goal to keep the Sims Building open year-round.

**Dog Control:** Councilor Milne reviewed the Dog Control Report, submitted by Dog Control Officer Wawro.

\*August Report attached.

**Fire Department:** Councilor Dove reviewed the Skaneateles Fire Department August 2025 report. Councilor Dove thanked the community and the Town for a very successful Labor Day Field Days.

\*August Report attached.

**Skaneateles Marina Site Plan:** Supervisor Legg announced JC. Cherundolo and John Cherundolo were present with their representatives from TDK Engineers to make a presentation regarding the violations and their plan to remedy at the Skaneateles Marina. Supervisor Legg deferred to Town Attorney Smith.

Town Attorney Smith stated this application would be subject to review by the Planning Board. To the extent that any changes to the existing site plan are proposed, any new buildings constructed, a change in the way the Marina is doing business, would all be under the authority of the Planning Board. But oftentimes applicants will want to present to the Town Board as a courtesy so that the Board understands what is going on, and so the applicant has decided to extend that courtesy here. There is a consent agreement which was entered into between the owners of

the Marina and the Town this past June. This was to settle some, outstanding, violations regarding the location of the storage of boats, docks, and other equipment on properties that were not zoned for commercial use.

The parties in violation are operating under a consent agreement now. The case is technically still open and has been adjourned in contemplation of dismissal. Some fines have been paid, but so long as the boats do not leave the commercial property and stay off the non-commercially zoned properties that are identified in the consent agreement, then the case would be dismissed at the end of the year.

JC Cherundolo stated to the Town Board that the end of the year is approaching and they are trying to work through closing logistics. In prior years the Marina had not communicated with the Town and last year was a bit eye-opening at just how much they would rather err on the side of over-communicating, rather than under-communicating, and be able to work with the Town and have no disruption with the neighbors.

JC explained they were trying to figure out exactly how they would be getting the docks out and where they would be stored. He stated that they had leased land in a different jurisdiction for overflow boats, just to make sure that storage would cause no disruptions to the neighbors.

Phil Ricklefs, contractor for the Marina, stated to the Town Board he would be working with the Marina to remove the docks for the winter. In the past he was able to use the property directly behind the Marine for the removal and storage of the docks. This year he was told they could not use this area for storage, and the docks would have to be stored off site. This is a dangerous situation, and the docks start coming out in 2 weeks, after that the weather changes quickly.

Mr. Ricklefs discussed the procedure of removing the docks and that the launch area would have to be closed and how dangerous it would be to transport the docks. These docks have to be removed before the winter months, if they are not, they will be destroyed. The docks are 100 feet long and the machine that removes the docks is 20,000 lbs. To move these out over the public launch is dangerous.

JC Cherundolo explained they are in the process of applying for a lot line adjustment with the Town Planning Board. If this is approved the lot will be able to store the docks within Town Code.

Supervisor Legg asked Mr. Ricklefs if this area for storage would be a permanent arrangement in the future. Mr. Ricklefs stated yes, this is the only safe way to take those docks out.

Attorney Smith asked Mr. Cherundolo if they had applied to the Planning Board and if they had also applied for a temporary permit from the Planning Board? A temporary permit would only last 30 days, but that would get you through the season.

Mr. Cherundolo stated the ideal plan would be to do a long-term application with the Planning Board and get that done as soon as possible. The goal is to apply to the Planning Board for the October deadline.

The Town Board asked if the application was submitted to the Planning Board. Mr. Cherdundolo explained that they are waiting to complete the site plan and then would submit it to the Planning Board.

Mr. Cherundelo's engineer, Tom Trytek of TDK Engineers stated he is working on the site plan and application for the Planning Board, but he is concerned they would miss the deadline the Town had placed in the Consent Order for October. If the Planning Board approved the site plan, we would be in compliance and would be able to store the docks on that property.

Planning Board Secretary Barkdull stated the process would take 60 days and that puts them to the end of November for any approvals.

Attorney Smith stated the Town Board does not have authority to approve any site plan or special permit.

JC Cherundelo and Engineer Tom Trytek asked if there was any way the Board could work with the Marina if they are in the process of applying for the Special Permit if they miss the deadline in the Consent Order.

Secretary Barkdull stated this application would have to get referred to Onondaga County Planning if they submit by the October 1<sup>st</sup> deadline, it could be referred to the County Planning by their October 3<sup>rd</sup> deadline and be able to be on the Town Planning Board October 21<sup>st</sup> meeting.

Attorney Smith asked if there is a possibility that the Planning Board could complete the application in one meeting, or is it always two meetings?

Secretary Barkdull stated that would be the Planning Board's decision.

Supervisor Legg asked what is the date the docks are coming out? Phil Ricklefs stated they start taking out the docks on September 22<sup>nd</sup>. As the leaves start to change, the whole demeanor of the lake changes.

Councilor Tucker stated the Cherundolo's have been doing this for 8 – 10 years and they still have not even gotten their application into the Planning Board.

JC Cherundoldo stated he was under the impression the issue last year was less so the docks behind the house and more the boats that were stored elsewhere.

Supervisor Legg agreed that the boats were more of a concern. He stated the Board could not provide answers today, the Board needed to understand better where things are going and they need to get their application into the Planning Board.

Attorney stated he could talk to the Planning Board Attorney, Scott Molnar and the Cherundolos and see what path they needed to take to get into compliance.

Attorney Smith clearly stated the Town Board does not have the authority for approval of this plan, it would have to be approved by the Planning Board. He stated to the Cherundolo's they need to get their application into the Planning Board.

The Town Board thanked the representatives from the Skaneateles Marine for their update.

**Minutes of August 18, 2025:** On a motion of Councilor Milne, seconded by Councilor Dove, and with a (4-0), affirmation of the Town Board, the minutes of August 18, 2025.

**Abstract #25-15:** On a motion of Councilor Milne, seconded by Councilor Dove and with unanimous (4-0) affirmation of the Town Board vouchers were authorized from the following funds:

**Abstract #25-12**

General	\$	337,533.67
Sewer	\$	6,163.03
Part Town	\$	2,069.83
HWY	\$	3,375.65
HWY PT	\$	9,604.93
Lighting	\$	647.27
Water	\$	8,711.25
T&A	\$	19,020.44
Water Tower	\$	12,100.00
Butters Farm	\$	2,160.00
<b>TOTAL</b>	<b>\$</b>	<b>401,386.67</b>

**Town Hall Roof Project Change Order for Chimney Removal:** Town Engineer Robinson reported there is a proposed change order for the Town Hall roof project. The scope of work was to take the chimney down below the roofline but that was not below the roof joist. The roof would need to be brought down below the roof joist or there would be a hole left.

Engineer Robinson stated the total project cost was \$93,847.45 and with this change order it would be an additional \$5,679.95.

On a motion of Councilor Dove, seconded by Councilor Tucker, and with a (4-0), affirmation of the Town Board, the Town Board approved the change order for the Town Hall roof project on the amount of \$5,679.65.

**Austin Pavilion Project Change Order:** Supervisor Legg announced the Board was in receipt of a change order for the Austin Arena project for additional excavation, removal and fill required to replace unsuitable fill at the road/parking area for Austin Park.

This change order would be \$74,025.00, which would make the new total for the project \$1,096,807.11, Which is still below the \$1.3 budgeted.

On a motion of Councilor Milne, seconded by Councilor Tucker, and with a (4-0), affirmation of the Town Board, the Town Board approved the change order for the Austin Arena project in the amount of \$74,025.00, bringing the total to \$1,096,807.11.

**Water Foreman Position Posting:** Supervisor Legg requested the Town Board authorize the posting and advertising for the Water Department Forman. This position would require a New York State Class D water licensed individual.

On a motion of Councilor Dove, seconded by Councilor Milne, and with a (4-0), affirmation of the Town Board, the Town Board authorized the posting and advertising of the Town of Skaneateles Water Department Foreman.

**Water Meter Resolution:** Supervisor Legg reported Engineer Robinson was reviewing quotes for the replacement of the Town's water meters.

Engineer Robinson stated there was an opportunity to apply for a grant for funding the meters and she requested the Board make a resolution to move forward with the project and to seek grant funding. This was one of the requirements of the grant application.

Attorney Smith reviewed the resolution as prepared by Engineer Robinson and made the appropriate changes.

On a motion of Councilor Tucker, seconded by Councilor Milne, and with a (4-0), affirmation of the Town Board, the Town Board authorized the resolution to move forward seeking grant funding for the water meter replacement.

**Resolution for Water Tower Property Acceptance:** Attorney Smith reviewed the resolution presented to the Town Board:

**RESOLUTION**

**OF THE TOWN BOARD**

**OF THE TOWN OF SKANEATELES**

**Accepting Title to the Two Properties on Andrews Road**

**WHEREAS**, the Town Board of the Town of Skaneateles (the "Town") enacted a resolution, dated August 21, 2023, to extend an existing water main and construct a new elevated storage tank south of Andrews Road within the Town of Skaneateles Water District No. 6 (the "Water District") in an effort to bring public water service to an area that currently experiences inadequate service from private wells (the "Proposed Action"); and



**WHEREAS**, the Proposed Action contemplates the Town acquiring title to certain real property within the Water District, as depicted on **Exhibit A** attached hereto (the "Properties"); and

**WHEREAS**, the Town Board has determined that it is in the Town’s best interests to acquire title to the Properties from Amanda Cregg.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town hereby accepts title to the Properties from Amanda Cregg; and

**BE IT FURTHER RESOLVED**, that the Town Supervisor is hereby authorized and directed to execute and deliver any documents necessary to accept title to the Properties; and

**BE IT FURTHER RESOLVED**, that the Town hereby authorizes the Town Supervisor and the Town Attorney to take such other steps as may be necessary to carry out this resolution.

The adoption of the foregoing Resolution was moved by Councilor Dove, seconded by Councilor Milne, and duly put to vote, which resulted as follows:

Supervisor Legg	Voting	Aye
Councilor Dove	Voting	Aye
Councilor Tucker	Voting	Aye
Councilor Milne	Voting	Aye

The resolution was thereupon declared duly adopted.

**Appointment of Christopher Bryant – Highway Department:** Supervisor Legg stated Highway Superintendent Dobrovosky had appointed Christopher Bryant as a Motor Equipment Operator in the Highway Department.

On a motion of Councilor Milne, seconded by Councilor Dove, and with a (4-0), affirmation of the Town Board, the Town Board acknowledged the appointment of Christopher Bryant as a Motor Equipment Operator for the Town of Skaneateles Highway Department per the 2025 Teamsters Union Contract.

**Town of Skaneateles Planner Position:** On a motion of Councilor Dove, seconded by Councilor Tucker, and with a (4-0), affirmation of the Town Board, the Town Board appointed Karen Barkdull to the position of Town Planner beginning immediately at \$10,000 added to her year salary as Planning Secretary for a yearly salary of \$80,905.26.

**Announcements/Correspondence/Updates**

*Seniors of Skaneateles PEACE Luncheon:* Supervisor Legg announced the Seniors of Skaneateles were successful in bringing back the PEACE Inc. Senior Nutrition Program to the Town of

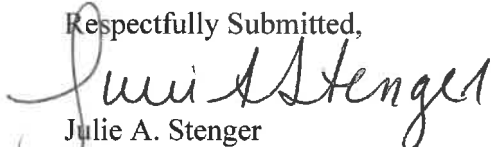
Skaneateles. The monthly luncheon is held at the First Presbyterian Church on the first Wednesday of every month. The first luncheon was held on September 3<sup>rd</sup> and was a great success.

*Sign Project Update:* Councilor Dove announced the new Town of Skaneateles signs were being installed on the roads entering the Town.

**Public Comment:** No comments

On a motion of Councilor Dove, seconded by Councilor Milne and with unanimous (4-0) affirmation of the Town Board, the meeting was adjourned at 8:15 p.m.

Respectfully Submitted,

  
Julie A. Stenger  
Town Clerk