

**Councilor**  
Mark Tucker

**Councilor**  
Susan Dove

**Supervisor**  
Chris Legg

**Councilor**  
Lori Milne

**Town Attorney**  
Brody Smith

**Town Clerk**  
Julie Stenger



## **TOWN BOARD MEETING**

**July 14, 2025**

**Location: Town Hall, 24 Jordan Street, Skaneateles, NY 13152**

**<https://us02web.zoom.us/j/87945326739>**

**Meeting ID: 879 4532 6739**

**Passcode: 825428**

**5:30 pm – Executive Session**

**6:30 pm – Regular Scheduled Town Board Meeting**

### **Pledge of Allegiance**

**1. Eagle Scout Presentation - Ellijah Schweska**

**2. Caucus Statement**

**3. Department Reports**

Highway	-Timothy Dobrovosky/Councilor Dove
Planning and Zoning	- Karen Barkdull/Councilor Tucker
Codes Office	- Robert Herrmann/Councilor Tucker
Parks	- Sue Murphy/Councilor Milne
Water	- Supervisor Legg
Engineer	- Miranda Robinson/Supervisor Legg
Dog Control	- Dave Wawro/Councilor Milne
Fire Department	- Councilor Dove

**4. Minutes of June 23, 2025**

**5. Abstract #25-10**

**6. Soldiers and Sailors Monument Proposal**

**7. Clean Energy Community Resolutions**

**8. Speed Limit Franklin Street – Clapp Road to Old Seneca Tpk.**

**9. Town of Skaneateles Northern Hamlet Plan – Schedule Public Hearing**

**10. Announcements/Correspondence/Updates**

- *Andrews Road Water District Update*
- *Pickleball Tournament*
- *Cornell Cooperative Extension – Invasive Species and Skaneateles Lake - July 15, 2025*
- *Skaneateles Rotary Thank you*

**11. Public Comment**

**Regular Board Meeting** – The public has the right to attend and listen to the board deliberations. The public may participate upon the invitation of the board. **Public Hearing** – The public is invited to speak. The board is not obligated to answer questions or render a decision. All comments should be directed to the Board.

**Town Board Meeting**

**July 14, 2025**

**5:30 p.m.**

**Zoom Meeting ID: 879 4532 6739 Passcode: 825428**

**Present:** Supervisor Legg, Councilor Tucker, Councilor Dove, Councilor Milne, Attorney Smith.

**5:30 p.m. Executive Session:** On a motion, of Councilor Dove, seconded by Councilor Tucker and with unanimous (4-0) affirmation of the Town Board the meeting was adjourned to Executive Session for attorney advice at 5:30 p.m.

On a motion of Councilor Milne, seconded by Councilor Tucker and with unanimous (4-0) affirmation of the Town Board the meeting returned to open session at 6:30 p.m.

**Also, Present (In Person):** Tim Dobrovosky, Martin Cregg, Guido VanderVen.

**Also, Present (via Zoom):** Karen Barkdull, Jason Gabak (Skaneateles Press), Robert Herrmann, Miranda Robinson, Courtney Alexander, Bob Lotkowitz.

**Ellijah Schweska – Eagle Scout Project:** Supervisor Legg announced Scout Ellijah Schweska had an Eagle Scout project he would like to present to the Town Board.

Ellijah Schweska presented his Eagle Scout project plan to create a primitive camping area at the Mabel Reynolds Nature Preserve. The project involved cutting down the main trail to make it more accessible, marking out five tent spots using dead trees, and building a picnic table. Ellijah aimed to complete the project by mid-August, well before his 18th birthday on October 19th. The conservation area committee had reviewed the plan. The Board discussed the potential addition of a fire pit and concerns about wild parsnip on the trail. Matt Leveroni from the Conservation Committee would look into annual maintenance of the trail and provide equipment for cutting down brush and trees, while Ellijah will focus on brush cleanup around the camping sites.

The Town Board asked about the budget for this project. Ellijah's mother, Audra Schweska, stated they would be donating the material for the picnic table. Ellijah stated the rest of the project would be labor, there is no other material needed, he would be using the dead trees and stones that are in the Nature Preserve.

The Town Board agreed to the concept of a primitive camping area but would need to have a more detailed plan.

On a motion of Councilor Dove, seconded by Councilor Tucker and with unanimous (4-0) affirmation of the Town Board approved the concept of the primitive camping area for Ellijah Schweska as presented by Ellijah Schweska for his Eagle Scout project, contingent on review of the project details by the Conservation Committee.

**Caucus Statement:** Supervisor Legg addressed the vacant seat left by Courtney Alexander's resignation.

Councilor Dove explained that according to the Onondaga County Board of Elections the seat could be filled by a vote of the Board appointing someone to the vacant seat or leave the seat vacant till the next election. They decided to leave the position unfilled until the November election, allowing voters to choose the new board member. This decision is made to minimize disruption to department heads and employees, considering the brief time frame before the election. The board clarified that political parties had been notified of the process to place candidates on the ballot for the vacancy, which will be treated separately from the incumbent seats.

Councilor Milne and Councilor Tucker agreed to leave the seat vacant till the next election, this was the best decision at this time.

Councilor Dove stated that if the vacancy was for a longer period she would consider appointment, but with the election only 3 months away it made sense to wait and let the voters decide.

Supervisor Legg stated the political parties had been notified with the process to fill the vacancy.

### **Department Reports**

**Highway:** Highway Superintendent Dobrovosky submitted his report to the Board for their review.  
\*Report attached

**Planning and Zoning:** Planning and Zoning Secretary Barkdull reviewed the report as submitted. She reported there were five applications for the Planning Board. And five open projects: Johnson, SUNN 1077 LLC, Winkelman, Foote and Lakelawn. Other activities included five pre-application meetings, and the completion of her Codes Enforcement training for 2025. She also stated she had assisted the Assessor's Office with Grievance Day.

\*June Planning & Zoning Report attached.

**Codes:** Officer Herrmann reviewed the May Codes Office report. He stated there were 57 expired permits this month. He reviewed the fire inspections for the month of June. And stated Amy Dell had done great job helping with scheduling of the fire inspections.

\*June Codes Report attached

**Parks:** Parks Manager Sue Murphy reported on the start of the summer programs and the successful opening of playday and waterfront facilities. She stated both the lifeguards and the Playday counselors have done a wonderful job with the kids and the public in the heat. With the warm weather the waterfront has been packed with swimmers every day. The Farmer's Market has been going well. She thanked all the people in the park that had been keeping their dogs on a leash, with all the kids in the park this was extremely helpful. Sue reported that her and Councilor Milne had met with Mr. Westover regarding the tree planting for the parks project.

**Water:** Supervisor Legg reported the water bacteria testing all came back negative. And the water department continued to do system maintenance.

**Engineer:** Town Engineer Robinson reported on the following:

- Secured the funding for the Electric UTV through the clean energy communities. Working through heat pump quotes currently and scheduling the streetlight replacements on Irish Road.
- Completed the Grant Application through the consolidated funding application portal for the Salt Brine System. but working on the winter maintenance report, which needs to be completed and attached. This includes maps and data from the last 5 years of plowing.
- Responses to comments from the Department of Health were completed and the plans were resubmitted back to the health department.
- We have received 3 questions from 3 different vendors regarding the meter Request for Qualifications. We have received one complete submission so far.
- Eric Jensen wrote regarding the Non-point Source Grant from the NYSDEC. As part of the Onondaga County Soil and Water Conservation District he asked specifically if the Town would look into the stream and culvert repair and replacement part of the grant for the culvert at 1603 Cemetery Road

**Fire Department:** Councilor Dove reviewed the Skaneateles Fire Department June 2025 report.  
\*June Report attached.

**Minutes of June 23, 2025:** On a motion of Councilor Dove, seconded by Councilor Milne, and with a (4-0), affirmation of the Town Board, the minutes of June 23, 2025.

**Abstract #25-12:** On a motion of Councilor Milne, seconded by Councilor Dove and with unanimous (4-0) affirmation of the Town Board vouchers were authorized from the following funds:

**Abstract #25-12**

General	\$	164,141.18
Sewer	\$	2,936.71
Part Town	\$	9,089.85
HWY	\$	7,761.08
HWY PT	\$	6,081.72
Lighting	\$	518.87
Water	\$	28,968.43
T&A	\$	2,647.54
Water Tower	\$	28,288.00
<b>TOTAL</b>	<b>\$</b>	<b>250,433.38</b>

**Soldiers and Sailors Monument Proposal:** Supervisor Legg reported that Marty Cregg and Janet Aaron had been working on a project for a plaque at the Soldiers and Sailors Monument in the Lakeview Cemetery.

Mr. Cregg discussed a project to install a plaque at the Soldiers and Sailors Monument in Lakeview Cemetery. The proposal was for a 2x3 foot panel that would provide historical information about the monument, including details about the statue at the top and the cannons on the sides. The plaque, designed with input from local historians, would be mounted on a stanchion in front of the monument.

The Town Board agreed they are in support of the project. They agreed to the quote presented from Pannier Graphics in the amount of \$1,350 the plaque and pedestal, with plans to work with the village on installation details. The Board discussed potentially expanding this signage system to other locations in the cemetery in the future.

Attorney Smith asked about a statement on the plaque regarding the phrase “enlistees”, “soldiers” and “Naval officer”. Mr. Cregg stated he would go back and work with Historian Kihm Winship to verify the statement.

On a motion of Councilor Dove, seconded by Councilor Tucker and with unanimous (4-0) affirmation of the Town Board authorized the quote from Pannier Graphics in the amount of \$1,350 for the Soldiers and Sailors Monument plaque and pedestal.

**Clean Energy Community Resolutions:** Supervisor Legg stated the Climate Smart Communities program, is a New York State initiative that provides points for grant applications with NYSEDA. The Town of Skaneateles had already benefited from this program through grants for LED street lighting, HVAC installations, and an electric UTV. To achieve bronze level certification and open up more opportunities, the Board would need to pass a resolution reaffirming the Town's commitment to the program's 10 elements. The Town Board would also need to establish the position of Climate Smart Community Coordinator to serve as a point of contact and facilitate project implementation and establish a Climate Smart Communities Task Force. The Board emphasized that this is an incentive program with no state mandates.

Councilor Dove stated she had reviewed the new resolutions and was comfortable with the resolutions with the changes.

On a motion of Supervisor Legg, seconded by Councilor Dove and with unanimous (4-0) affirmation of the Town Board, the following resolution was adopted:

TOWN OF SKANEATELES  
RESOLUTION AUTHORIZING THE ADOPTION OF THE NEW YORK STATE  
CLIMATE SMART COMMUNITIES PLEDGE

WHEREAS, the Town of Skaneateles (hereinafter “Town”) attained registration as a New York State Climate Smart Community in 2009 by the Town Clerk certification on March 30, 2010 of a resolution passed by the Town Board on July 16, 2009; and

WHEREAS, the Town Board minutes provided in the certification did not include verbatim documentation of the New York State Climate Smart Communities pledge; and

WHEREAS, the current Town Board reaffirms the action by the Town Board on July 16, 2009,

IT IS HEREBY RESOLVED that the Town of Skaneateles, in order to reduce greenhouse gas emissions and adapt to a changing climate, *adopts the New York State Climate Smart Communities pledge, which comprises the following ten elements:*

- 1) Build a climate-smart community.**
- 2) Inventory emissions, set goals, and plan for climate action.**
- 3) Decrease energy use.**
- 4) Shift to clean, renewable energy.**
- 5) Use climate-smart materials management.**
- 6) Implement climate-smart land use.**
- 7) Enhance community resilience to climate change.**
- 8) Support a green innovative economy.**
- 9) Inform and inspire the public.**
- 10) Engage in an evolving process of climate action.**

On a motion of Councilor Dove, seconded by Councilor Milne and with unanimous (4-0) affirmation of the Town Board, the following resolution was adopted:

TOWN OF SKANEATELES  
RESOLUTION AUTHORIZING THE ADOPTION OF THE NEW YORK STATE  
CLIMATE SMART COMMUNITIES TASK FORCE

The Town Board of the Town of Skaneateles, New York (the “Town”), duly convened in regular session on July 14, 2025, at the Town Hall located at 24 Jordan Street, Skaneateles, New York 13152 does resolve as follows:

WHEREAS, the Town of Skaneateles (hereinafter “Town”) attained registration as a New York State Climate Smart Community in 2009; and

WHEREAS, the Town establishes bodies of residents, stakeholders, and professionals regarding various areas of interest to advise the Town Board as needed by appointment; and

WHEREAS, the New York State Climate Smart Communities (NYS CSC) program recommends that municipalities create a Climate Smart Community (CSC) Task Force comprised of community



members and municipal representatives, elected and/or appointed, to advise the Town regarding Climate Smart Community certification,

IT IS HEREBY RESOLVED that the Town establishes the Town of Skaneateles Climate Smart Community (CSC) Task Force as an appointed body to advise the Town Board regarding the NYS CSC program and certification.

On a motion of Councilor Dove, seconded by Councilor Tucker and with unanimous (4-0) affirmation of the Town Board, the following resolution was adopted and the Board appointed Town Engineer Miranda Robinson to the position of Climate Smart Communities Coordinator:

TOWN OF SKANEATELES  
RESOLUTION AUTHORIZING THE ADOPTION OF THE NEW YORK STATE  
CLIMATE SMART COMMUNITIES COORDINATOR

WHEREAS, the Town of Skaneateles (hereinafter “Town”) attained registration as a New York State Climate Smart Community in 2009; and

WHEREAS, the New York State Climate Smart Communities (NYS CSC) program recommends that municipalities create a Climate Smart Community (CSC) Coordinator to serve as a point of contact for the Climate Smart Communities (CSC) program and facilitate project implementation,

IT IS HEREBY RESOLVED that that the Town establishes the Town of Skaneateles Climate Smart Community (CSC) Coordinator as an appointed position to serve as a point of contact for the Climate Smart Communities (CSC) program and to facilitate project implementation.

**Speed Limit Franklin Street – Clapp Road to Old Seneca Tpk.:** Supervisor Legg reported that after communications with the NYS Department of Transportation the speed limit on Franklin Street between Clapp Road and the five corners intersection at Old Seneca Tpk was not approved for 30 mph.

The Town Board proposed to request a reduction of the speed limit to 30 mph for this stretch, aligning it with the rest of Franklin Street and supporting potential intersection improvements.

Supervisor Legg stated this is backed by residents’ petitions and is related to an ongoing speed limit reduction request for County Line Road.

On a motion of Councilor Tucker, seconded by Councilor Milne, and with unanimous (4-0) affirmation of the Town Board, the Town Board authorized the Town Clerk to submit the request to reduce the speed to 30mph on Franklin Street, between Clapp Road and the five corners intersection at Old Seneca Tpk.

**Town of Skaneateles Northern Hamlet Plan – Schedule Public Hearing:** Supervisor Legg stated the Town Board deferred the scheduling of the public hearing for the Northern Hamlet Plan. The Board had discussed a different venue for a larger crowd but after discussions Supervisor Legg thought the Town Hall would be sufficient and to encourage the option of participating by Zoom. The Board discussed scheduling the public hearing for the Town Board meeting on August 18, 2025 at 7:00 pm, with consultant Sam Gordon from EDR attending.

Attorney Smith reviewed the following resolution, which approved to classify the plan as a Type 1 action under SEQRA, authorize referrals to county planning, and schedule the public hearing on August 18, 2025 at 7:00 pm at the Town Hall and on Zoom:

**RESOLUTION  
OF THE TOWN BOARD  
OF THE TOWN OF SKANEATELES**

**Proposed Northern Hamlets Master Plan**

**WHEREAS**, Pursuant to Town Law Section 272-a, the Town Board of the Town of Skaneateles (“Town Board”) established an advisory committee to assist with the development of a master plan to identify ways to protect the character of the communities of Skaneateles Falls and Mottville (the “Northern Hamlets”), while guiding unavoidable change resulting from the confluence of the area’s desirability, available vacant land, and increased development pressure; and

**WHEREAS**, the Town of Skaneateles (“Town”) Northern Hamlets advisory committee was comprised of ten members, consisting of residents and representatives from local organizations who represented a broad range of community perspectives; and

**WHEREAS**, the Northern Hamlets advisory committee provided initial feedback regarding issues and opportunities, guided outreach objectives, supplemented the data analysis conducted by the Town’s consultant Environmental Design and Research, Landscape Architecture, Engineering, & Environmental Services, D.P.C., and reviewed the development of the master plan; and

**WHEREAS**, following extensive community engagement and careful study, a proposed Northern Hamlets Master Plan was prepared and recommended to the Town Board in accordance with State Law; and

**WHEREAS**, the Town Board desires to comply with the requirements of the State Environmental Quality Review Act (“SEQRA”) and its implementing regulations set forth at 6 NYCRR Part 617, Section 239 of the General Municipal Law, and Section 272-a of the Town Law with respect to the proposed Northern Hamlets Master Plan; and



**WHEREAS**, the Town Board has considered the proposed Northern Hamlets Master Plan in light of the actions included on the Type I list specified in Section 617.4 of the Regulations and on the Type II, list specified in Section 617.5 of the Regulations.

**NOW, THEREFORE, BE IT RESOLVED** that the Town Board hereby declares its intent to serve as lead agency for purposes of a coordinated review under SEQRA of the proposed Northern Hamlets Master Plan; and

**BE IT FURTHER RESOLVED** that the Town Board hereby preliminarily classifies the proposed Northern Hamlets Master Plan as a Type I Action under SEQRA, and the Town Board hereby directs the Town Clerk to send Part 1 of the Full Environmental Assessment Form and the proposed Northern Hamlets Master Plan to all interested agencies to request their comments thereon; and

**BE IT FURTHER RESOLVED** that the Town Clerk shall refer the proposed Northern Hamlets Master Plan to Onondaga County Planning for its review pursuant to General Municipal Law Section 239; and

**BE IT FURTHER RESOLVED** that the Town Clerk shall refer the proposed Northern Hamlets Master Plan to the Town of Skaneateles Planning Board for its review pursuant to Section 272-a of the Town Law; and

**BE IT FURTHER RESOLVED** that the Town Board shall hold a public hearing to receive comments about the proposed Northern Hamlets Master Plan on August 18, 2025 at 7:00 pm; and

**BE IT FURTHER RESOLVED** that the Town Clerk shall arrange for publication of a notice of public hearing in accordance with the law.

The adoption of the foregoing Resolution was moved by Councilor Milne, seconded by Councilor Tucker, and duly put to vote, which resulted as follows:

Chris Legg	Voting	Aye
Sue Dove	Voting	Aye
Mark Tucker	Voting	Aye
Lori Milne	Voting	Aye

The resolution was thereupon declared duly adopted.

#### **Announcements/Correspondence/Updates**

*Andrews Road Water District Update:* Supervisor Legg reported the Andrews Road Water District approvals from the Department of Health were nearing completion and the funding is intact. We are hoping to go out to bid soon.

*Pickleball Tournament:* Supervisor Legg announced there is a Pickleball Tournament at Austin Park this weekend, July 19<sup>th</sup> & 20<sup>th</sup> with proceeds going to the Skaneateles Pickleball Fundraiser for the new pickleball courts.

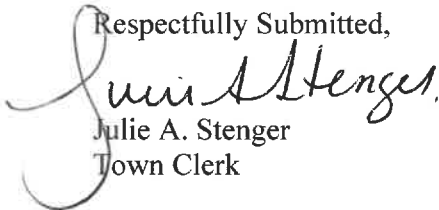
*Cornell Cooperative Extension – Invasive Species and Skaneateles Lake - July 15, 2025:* Supervisor Legg announced Cornell Cooperative Extension programs are listed on their website.

*Skaneateles Rotary Thank you:* Supervisor Legg announced the Board was in receipt of a thank you letter from the Skaneateles Rotary for the use of the Austin Pavilion and the work of Sue Murphy and her staff for the Father's Day Pancake Breakfast.

**Public Comment:** Martin Cregg stated he was concerned about the Village of Skaneateles and the purchase of water. He has purchased water from the Village of Skaneateles for years, since it required a lot of water to run his horse farm and the Town is working on the Andrews Road Water District. The Village of Skaneateles has changed their policies to purchase water at the DPW and now they are requiring an appointment. The Towns of Owasco and Sennett do not have this procedure and with the dry weather they do not know when they will run out of water, it might not be during their business hours. He wanted the Town Board and others to be aware of this new procedure and the trouble it has caused.

On a motion of Councilor Dove, seconded by Councilor Milne and with unanimous (4-0) affirmation of the Town Board, the meeting was adjourned at 7:45 p.m.

Respectfully Submitted,

  
Julie A. Stenger  
Town Clerk

TOWN OF SKANEATELES  
RESOLUTION AUTHORIZING THE ADOPTION OF THE NEW YORK STATE  
CLIMATE SMART COMMUNITIES PLEDGE

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WHEREAS, the current Town Board reaffirms the action by the Town Board on July 16, 2009,

IT IS HEREBY RESOLVED that the Town of Skaneateles, in order to reduce greenhouse gas emissions and adapt to a changing climate, adopts the New York State Climate Smart Communities pledge, which comprises the following ten elements:

- 1) **Build a climate-smart community.**
- 2) **Inventory emissions, set goals, and plan for climate action.**
- 3) **Decrease energy use.**
- 4) **Shift to clean, renewable energy.**
- 5) **Use climate-smart materials management.**
- 6) **Implement climate-smart land use.**
- 7) **Enhance community resilience to climate change.**
- 8) **Support a green innovation economy.**
- 9) **Inform and inspire the public.**
- 10) **Engage in an evolving process of climate action.**

The adoption of the foregoing Resolution was moved by Supervisor Legg, and seconded by Councilor Dove, and duly put to vote which resulted as follows:

Supervisor Legg	Aye
Councilor Dove	Aye
Councilor Tucker	Aye
Councilor Milne	Aye

Carried 4-0

## CERTIFICATION

I hereby certify that at a meeting of the Town Board of the Town of Skaneateles, Skaneateles, New York on July 14, 2025 the adoption of the foregoing Resolution was moved by Supervisor Legg, seconded by Councilor Dove, and duly put to vote, which resulted as follows:

Supervisor Legg	Aye	
Councilor Dove	Aye	
Councilor Tucker	Aye	
Councilor Milne	Aye	Carried 4-0



Julie A. Stenger

Skaneateles Town Clerk

TOWN OF SKANEATELES  
RESOLUTION AUTHORIZING THE ADOPTION OF THE NEW YORK STATE  
CLIMATE SMART COMMUNITIES COORDINATOR

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WHEREAS, the New York State Climate Smart Communities (NYS CSC) program recommends that municipalities create a Climate Smart Community (CSC) Coordinator to serve as a point of contact for the Climate Smart Communities (CSC) program and facilitate project implementation,

IT IS HEREBY RESOLVED that that the Town establishes the Town of Skaneateles Climate Smart Community (CSC) Coordinator as an appointed position to serve as a point of contact for the Climate Smart Communities (CSC) program and to facilitate project implementation.

The adoption of the foregoing Resolution was moved by Councilor Dove, and seconded by Councilor Milne, and duly put to vote which resulted as follows:

Supervisor Legg	Aye	
Councilor Dove	Aye	
Councilor Tucker	Aye	
Councilor Milne	Aye	Carried 4-0

**CERTIFICATION**

I hereby certify that at a meeting of the Town Board of the Town of Skaneateles, Skaneateles, New York on July 14, 2025 the adoption of the foregoing Resolution was moved by Councilor Dove, seconded by Councilor Milne, and duly put to vote, which resulted as follows:

Supervisor Legg	Aye	
Councilor Dove	Aye	
Councilor Tucker	Aye	
Councilor Milne	Aye	Carried 4-0



Julie A. Stenger

Skaneateles Town Clerk

TOWN OF SKANEATELES  
RESOLUTION AUTHORIZING THE ADOPTION OF THE NEW YORK STATE  
CLIMATE SMART COMMUNITIES TASK FORCE

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WHEREAS, the Town establishes bodies of residents, stakeholders, and professionals regarding various areas of interest to advise the Town Board as needed by appointment; and

WHEREAS, the New York State Climate Smart Communities (NYS CSC) program recommends that municipalities create a Climate Smart Community (CSC) Task Force comprised of community members and municipal representatives, elected and/or appointed, to advise the Town regarding Climate Smart Community certification,

IT IS HEREBY RESOLVED that the Town establishes the Town of Skaneateles Climate Smart Community (CSC) Task Force as an appointed body to advise the Town Board regarding the NYS CSC program and certification.

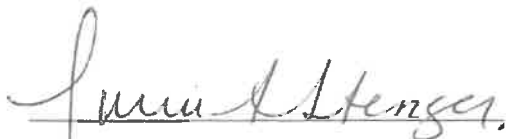
The adoption of the foregoing Resolution was moved by Councilor Dove, and seconded by Councilor Tucker, and duly put to vote which resulted as follows:

Supervisor Legg	Aye	
Councilor Dove	Aye	
Councilor Tucker	Aye	
Councilor Milne	Aye	Carried 4-0

**CERTIFICATION**

I hereby certify that at a meeting of the Town Board of the Town of Skaneateles, Skaneateles, New York on July 14, 2025 the adoption of the foregoing Resolution was moved by Councilor Dove, seconded by Councilor Tucker, and duly put to vote, which resulted as follows:

Supervisor Legg	Aye	
Councilor Dove	Aye	
Councilor Tucker	Aye	
Councilor Milne	Aye	Carried 4-0



Julie A. Stenger

Skaneateles Town Clerk



**RESOLUTION  
OF THE TOWN BOARD  
OF THE TOWN OF SKANEATELES**

**Proposed Northern Hamlets Master Plan**

**WHEREAS**, Pursuant to Town Law Section 272-a, the Town Board of the Town of Skaneateles ("Town Board") established an advisory committee to assist with the development of a master plan to identify ways to protect the character of the communities of Skaneateles Falls and Mottville (the "Northern Hamlets"), while guiding unavoidable change resulting from the confluence of the area's desirability, available vacant land, and increased development pressure; and

**WHEREAS**, the Town of Skaneateles ("Town") Northern Hamlets advisory committee was comprised of ten members, consisting of residents and representatives from local organizations who represented a broad range of community perspectives; and

**WHEREAS**, the Northern Hamlets advisory committee provided initial feedback regarding issues and opportunities, guided outreach objectives, supplemented the data analysis conducted by the Town's consultant Environmental Design and Research, Landscape Architecture, Engineering, & Environmental Services, D.P.C., and reviewed the development of the master plan; and

**WHEREAS**, following extensive community engagement and careful study, a proposed Northern Hamlets Master Plan was prepared and recommended to the Town Board in accordance with State Law; and

**WHEREAS**, the Town Board desires to comply with the requirements of the State Environmental Quality Review Act ("SEQRA") and its implementing regulations set forth at 6 NYCRR Part 617, Section 239 of the General Municipal Law, and Section 272-a of the Town Law with respect to the proposed Northern Hamlets Master Plan; and

**WHEREAS**, the Town Board has considered the proposed Northern Hamlets Master Plan in light of the actions included on the Type I list specified in Section 617.4 of the Regulations and on the Type II list specified in Section 617.5 of the Regulations.

**NOW, THEREFORE, BE IT RESOLVED** that the Town Board hereby declares its intent to serve as lead agency for purposes of a coordinated review under SEQRA of the proposed Northern Hamlets Master Plan; and

**BE IT FURTHER RESOLVED** that the Town Board hereby preliminarily classifies the proposed Northern Hamlets Master Plan as a Type I Action under SEQRA, and the Town Board hereby directs the Town Clerk to send Part 1 of the Full Environmental Assessment Form and the proposed Northern Hamlets Master Plan to all interested agencies to request their comments thereon; and

**BE IT FURTHER RESOLVED** that the Town Clerk shall refer the proposed Northern Hamlets Master Plan to Onondaga County Planning for its review pursuant to General Municipal Law Section 239; and

**BE IT FURTHER RESOLVED** that the Town Clerk shall refer the proposed Northern Hamlets Master Plan to the Town of Skaneateles Planning Board for its review pursuant to Section 272-a of the Town Law; and

**BE IT FURTHER RESOLVED** that the Town Board shall hold a public hearing to receive comments about the proposed Northern Hamlets Master Plan on August 18, 2025 at 7:00 pm; and

**BE IT FURTHER RESOLVED** that the Town Clerk shall arrange for publication of a notice of public hearing in accordance with the law.

The adoption of the foregoing Resolution was moved by Councilor Milne, seconded by Councilor Tucker, and duly put to vote, which resulted as follows:

Chris Legg	Voting	Aye
Sue Dove	Voting	Aye
Mark Tucker	Voting	Aye
Lori Milne	Voting	Aye

The resolution was thereupon declared duly adopted.

Dated: July 14, 2025