

**Town Board Meeting
June 18, 2018
5:30 p.m.**

Present: Supervisor Aaron, Councilor Coville, Councilor McCormack, Councilor Tucker, Councilor Badami, Attorney Smith.

Executive Session Contract Negotiations and Property Transactions: On a motion of Councilor Badami, seconded by Councilor Coville and with unanimous (5-0) affirmation of the Town Board the meeting was adjourned to Executive Session at 5:30p.m. to discuss contract negotiations and property transactions.

On a motion of Councilor Tucker, seconded by Councilor Coville and with unanimous (5-0) affirmation of the Town Board the meeting returned to open session at 6:25 p.m.

Also Present: Jim Greenfield (Deputy Supervisor), Sue Murphy, Allan Wellington, Marie Maher, Marianne Murphy, Ray Crofoot, Deb McLearn, Joe Calipari.

Department Reports

Highway, Water, Transfer Station: Highway Superintendent Wellington reported the Highway crew mowed road sides for the first time this season and excavated ditches on Bryant Lane, County Line Road, Crow Hill Road and Fisher Road. They hydroseeded 8 locations installed a 12- inch drainage pipe along Masters Road and made equipment repairs. He also reported they helped the Town of Spafford and the Town of Marcellus with road resurfacing projects and cleaned up trees at two locations that had fallen due to high winds. Highway Superintendant Wellington reported at the Transfer Station he has scheduled the brush grinding and Weitsman started to haul scrap steel. Garbage pick up is back to normal and being delivered to Auburn Landfill. Another load of cardboard is scheduled for pick up next week. Highway Superintendent Wellington reported at the Water Department the restoration of lawns at the Masters Road water line replacement site are being completed. A water leak has been repaired at the meter pit near Masters Road and additional lawns are being repaired due to water breaks over the winter.

Parks Department: Parks Director Sue Murphy reported the Mandana and NYS Boat launches have been busy with the better weather. She stated there have been some complaints at the Mandana Parking area about the charge of \$20 to park non-resident vehicles and boat trailers. She reported the Rotary Clubs Father's Day Pancake Breakfast went off smoothly and they are preparing for the Symphoria concert in July. She stated the registrations for Playday are coming in and there are about 100 kids registered at this time. The Waterfront is scheduled to open June 20th. The Farmers Market is up and running and she has been contacted by a local television station regarding a broadcast from the Market.

Budget: Budget Officer Bridgett Winkelman reported Kim Benda, Bookkeeper to the Supervisor attended a 3-day financial course offered by the NYS Comptroller's Office. She stated she was working with the summer seasonal employees and preparing their paperwork for payroll.

Fire Department: Supervisor Aaron reviewed the Skaneateles Fire Department report for the month of May. She stated there were a total of 22 calls in May and 141 this year to date.

Report Attached

Minutes of June 4, 2018: On a motion of Councilor Tucker, seconded by Councilor Badami and with unanimous (5-0) affirmation of the Town Board, the minutes of June 4, 2018 were accepted.

Skaneateles Fire Department Labor Day Field Days 2018 Request: Supervisor Aaron stated the Town was in receipt of a letter from the Skaneateles Fire Department requesting the use of the Austin Pavilion and Austin Park for their annual field days, September 1st & 2nd.

On a motion of Councilor Badami, seconded by Councilor Coville and with unanimous (5-0) affirmation of the Town Board the request from the Skaneateles Fire Department to use the Austin Pavilion and Austin Park for their Labor Day event, September 1st and 2nd was authorized.

Volunteer Firefighters & Emergency Responders Policy: Supervisor Aaron reviewed the proposed "Volunteer Firefighters/Emergency Responders" policy. She stated the policy was sent to the Skaneateles and Mottville Fire Departments as well as SAVES. The policy was also referred to the employees and the Union.

Supervisor Aaron stated Mike Baker, Mottville Chief said the County has the same policy, the Union stated this is a standard policy for most Towns and Dan Evans, Skaneateles Fire Chief stated his concerns about the notification process and if that would delay response times.

Supervisor Aaron reviewed the notification to the employee's supervisor for when they leave on an emergency call. Councilor Badami asked Highway Superintendent Allan Wellington how he would like the notifications from his employees. Superintendent Wellington stated as long as he or another employee knows, he was fine with what the Board decided for notification.

The Board agreed the notification should be to the employee's supervisor by text, email, voice mail, telephone or in person.

On a motion of Councilor Tucker, seconded by Councilor Coville and with unanimous (5-0) affirmation of the Town Board the "Volunteer Firefighters / Emergency Responders" Policy was approved with the addition of: "Notification may be provided by text, email, voice email, telephone conversation or in person".

Laker Limo Contract : Attorney Smith reviewed the changes to the Laker Limo contract. He stated the changes include adding #26. "Cease any transporting or driving when the Skaneateles Central School District is closed or closes for a snow day." Along with some grammatical corrections and the change of the contract term from 3 years to 1 year.

Councilor Coville asked if in case of a County or State emergency should be added to section 26. The Board agreed this should be added to ensue no driving was done during a State or County emergency.

On a motion of Councilor Badami, seconded by Councilor McCormack and with unanimous (5-0) affirmation of the Town Board the contract with Laker Limo was approved with the addition of ceasing transportation during a State or County emergency and changing the term of the contract from 3 years to 1.

September Meeting Schedule – Labor Day: Supervisor Aaron explained the first meeting in September falls on the Labor Day holiday and the Board would need to reschedule.

On a motion of Councilor Badami, seconded by Councilor Coville and with unanimous (5-0) affirmation of the Town Board the September Town Board meetings were rescheduled to one meeting on September 17th and at 6:30p.m.

Transfer Station Solar Project: Supervisor Aaron stated Abundant Energy, the company who was awarded the bid for the Town of Skaneateles Solar project contacted the Town to bring their attention to a problem with the VDER (Value of Distributed Energy Resources).

Supervisor Aaron stated the VDER policy was created to guide the development of solar energy into areas of the state where it could provide the greatest value to the utility grid. In practice however, VDER has reduced the value of solar power that exported to the grid for the benefit of the whole community by as much as 50% below what it had been under the state's former net metering policy. She stated Chris Carrick from Central New York Regional Planning and Development asked for the Town to submit letters to our representatives John A. DeFrancisco, Senator and Gary D. Finch, Assembly Member stating in order to save these projects and prevent solar jobs from leaving the state, we need an immediate remedy to the problems created by VDER and to develop a better and fairer methodology to calculate the value of solar energy and specifically, we urge you to support a moratorium on VDER as outlined in pending legislation in the Assembly.

On a motion of Councilor Badami, seconded by Councilor Tucker and with unanimous (5-0) affirmation of the Town Board Supervisor Aaron was authorized to sign letters to Assembly Member, Gary D. Finch and Senator, John A. DeFrancisco in support of an immediate remedy to the problems created by VDER and to develop a better and fairer methodology to calculate the value of solar energy and specifically urge our representatives to support a moratorium on VDER as outlined in pending legislation in the Assembly.

Swap Shop Committee: Supervisor Aaron reported to the Board a committee to review the future of the Swap Shop was formed with the following members:

Amy Rolleri	Tyson Chang
Pat Gridley	Sharon Tanner
Margaret Tiedemann	

She stated there would be a meeting with the committee, Allan Wellington and Councilor Tucker Tuesday at 8:30 a.m. The committee will present to the Board their recommendations.

Town Hall Cleaning Bids: Supervisor Aaron stated the Town went out to bid for the Town Hall Cleaning again. The Town received the following bids:

1. Skaneateles Cleaning Service: \$10,600.00/year
2. Imperial Cleaning Services: \$13,567.00/year
Insurance certificate provided upon bid approval

3. National Maintenance Supply
And Service Co., LLC \$15,250.00/year
Insurance certificate provided upon bid approval
4. Brophy Cleaning \$7,118.84/year
5. Servicemaster Clean of CNY \$9,215.95/year
Contract price for 2 years

Supervisor Aaron stated the low bid was from Brophy Cleaning. They had supplied their insurance certificates and NYS Prevailing Wage forms. Councilor Tucker stated he had looked at their website and they looked like a reputable company. Councilor Badami stated they have been in business for over 30 years.

Councilor Coville asked if the Town is not satisfied with the new service is there a way to break the contract. Attorney Smith stated there is a clause in the contract that does allow for that.

On a motion of Councilor Badami, seconded by Councilor Tucker and with unanimous (5-0) affirmation of the Town Board Brophy Cleaning was awarded the bid for the cleaning of the Town Hall at a cost of \$7,118.84 per year. This price includes carpet cleaning twice a year and window cleaning once a year.

Survey of Austin Park not to exceed \$2,250: Supervisor Aaron stated the Town now has ownership of Austin Park a complete survey needs to be done. Surveyor, Paul Olszewski gave a quote of \$2,250 to survey Austin Park.

On a motion of Councilor Coville, seconded by Councilor Coville and with unanimous (5-0) affirmation of the Town Board Surveyor, Paul Olszewski was authorized to do a complete survey of Austin Park.

Announcements/Correspondence/Updates:

Route 321 and Old Seneca Turnpike – NYS DOT Approval for Stop Light: Supervisor Aaron reported the Town had received a letter from the NYS Department of Transportation stating in response to the Town's July 2017 request for a safety study on Route 321 at Old Seneca Turnpike, the NYS DOT's has determined installing a three-color signal light is appropriate and shall be constructed during the 2017-2018 Signal Requirements Contract. She stated the Town has tried to get the State to address this intersection and she and the Board agreed this was very good news.

Benson Road Bridge Closure: Supervisor Aaron reported the County Highway Department is replacing the bridge on Benson Road over Dutch Hollow Brook. Traffic will be detoured to Lacy Road, Route 359 and Route 38A.

Tentative Equalization Rate 100%: Supervisor Aaron reported the Town had received notice the 2018 Tentative State equalization rate is 100%. This was due to the Assessor's increase in assessments this year. Last year we had dropped below 100%.

Charitable Contributions to Local Governments and School Districts: Supervisor Aaron stated her, and Budget Officer Winkelman had attended a meeting regarding the Charitable Contributions to Local Governments and School Districts.

Village Letter Re: Comprehensive Plan: Supervisor Aaron reported the Town received a letter from the Village regarding the Village's position regarding the 2015 Join Comprehensive Plan. The Village stated the proposed changes to the 2015 Comprehensive Plan are not substantive. They also stated the Village does not understand the benefit to undertaking the lengthy review process. Supervisor Aaron stated in the letter the Village is requesting a letter from the Town Attorney explaining the Town's position, with citation to relevant statutory and/or case law within 30 days. It stated the Village will regard the absence of such letter as confirmation of the Town's agreement with the Village position.

Supervisor Aaron stated there are a lot of reasons the Board had agreed to peruse updated the Comprehensive Plan and Zoning Law with Joel Russel. There are some sections that are unclear, and the Board wanted to address some of the concerns of the community. The Town would like to see the updated Comprehensive Plan, Zoning Law and Open Space Plan as a whole package.

Supervisor Aaron stated she is not sure how to respond to this letter, if the Village can make this request. Councilor Badami stated he objects to their determination and the time restraints they have set. Supervisor Aaron stated the Town should respond since the Board does not agree with the Village determination.

Councilor Tucker asked Attorney Smith if another Public Hearing was necessary. Attorney Smith stated yes, the changes are substantial enough that another Public hearing should be held.

The Board agreed to have Attorney Smith draft a letter in response to the Village regarding the Comprehensive Plan.

Assembly Member Pamela Hunter - I-81 Letter: Supervisor Aaron stated the Town was in receipt of a letter from State Assembly Member Pam Hunter acknowledging the Town's letter regarding I-81.

Budget Amendments/Adjustments: On a motion of Councilor Badami, seconded by Councilor McCormack and with unanimous (5-0) affirmation of the Town Board the following budget amendments were authorized for the abstract #18-012:

General Fund

\$ 660.00	Increase	076204.01.004.00	Adult Recreation – C/E
\$ 660.00	Decrease	019904.01.004.00	Contingency – C/E

Costs associated with support for Theater Performances for community - Transportation

Part Town

\$ 2,500.00	Increase	080114.02.004.58	Codes Officer – C/E – Legal
\$ 2,500.00	Decrease	000909.02.000.00	Unreserved Fund Balance

Cost associated with legal services provided to Codes department.

Abstract #18-010: On a motion of Councilor Coville, seconded by Councilor McCormack and with unanimous (5-0) affirmation of the Town Board voucher #18-0775 to #18-0884 were authorized from the following funds:

General Fund:	\$ 73,748.51	Part Town:	\$ 7,914.23
Highway:	\$ 14,211.46	Water:	\$ 30,680.50
Sewer:	\$ 2,267.82	Highway PT	\$ 12,434.59
T & A:	\$ 1,576.42		
Total:	\$142,833.53		

Public Comment:

Marie Maher spoke about the speed limit on Fennell Street and the need for enforcement.

Gina LaPointe read a statement regarding her daughter's birthday party at the Austin Park picnic shelter. Ms. LaPointe stated was not allowed to have the bounce house her family had rented and was unhappy how it was handled.

On a motion of Councilor Tucker, seconded by Councilor Coville and with unanimous (5-0) affirmation of the Town Board the meeting adjourned at 7:30 p.m.

Respectfully submitted,

Julie A. Stenger
Town Clerk