

TOWN BOARD MEETING SPECIAL MEETING

March 30, 2026

5:00 p.m.

<https://us02web.zoom.us/j/83766994317>
Meeting ID: 837 6699 4317 Passcode: 750605

Present: Supervisor Legg, Councilor Dove, Councilor Milne.

Present: Emily Procopio.

Also, Present (via Zoom): Councilor Lotkowitz, Councilor Tucker.

Andrews Road Water Tower Project: Emily Procopio of C & S Engineering discussed a \$118,052.50 increase for the Andrews Road water tower project with the Board. Engineer Procopio explained that rising oil prices have caused a 30% increase in plastic pipe costs. The contractor, Cassanella, has requested a change order due to the material cost increases, and they proposed a conservative total contract increase of \$260,000 including a 15% contingency. Emily outlined that submittals need approval before the contractor can order the pipe, with current pricing held until April 10th, they aimed to approve submittals by the end of the week to secure the pipe at current prices.

The Board and Engineer Procopio discussed concerns about rising oil prices affecting project costs. The Board discussed that once pipe is purchased, there was no mechanism to get a better price later, but could the Town request documentation of actual vendor charges as part of the payment process? Engineer Procopio clarified that contractors submit payment applications monthly for review before approval. The discussion then shifted to material specifications, where Supervisor Legg confirmed that HDPE remained the preferred material, specifically required for horizontal directional drillings at certain road crossings due to installation methods and environmental considerations.

Supervisor Legg discussed a \$260,000 change order for the Andrews Road water project, which would bring the total contract cost to approximately \$6.1 million. He explained that a 10% contingency fund of about \$740,000 is available in the budget. The Board decided to proceed with the HDPE option for piping rather than switching to ductile iron pipe, as that would require additional specifications and potentially delay the project.

On a motion of Councilor Dove, seconded by Councilor Milne, and with unanimous (3-0) affirmation of the Town Board, the Town Board approved the change order not to exceed \$260,000 for the HDPE option.

Chapman Property Letter of Agreement Contract of Sale: Supervisor Legg stated the Board was in receipt of a letter of agreement for the contract of sale for the Chapman Property, tax map numbers: 030.-02-02.1, 030.-02-26.0, 030.-02-29.0.

On a motion of Councilor Milne, seconded by Councilor Dove and with unanimous (3-0) affirmation of the Town Board the meeting was adjourned for Executive Session at 5:30 p.m.

On a motion of Councilor Milne, seconded by Councilor Dove and with unanimous (3-0) affirmation of the Town Board, the meeting returned to open session at 5:45 p.m.

Supervisor Legg and the Town Board reviewed the proposed purchase agreement for \$3,500 per acre and \$30,000 for the potential logging income for 61 acres, for three parcels on the east side of Gully Road. This purchase could be funded entirely by a state grant with no town matching funds required from the NYS DEC Open Space Conservation Program.

On a motion of Councilor Dove, seconded by Councilor Milne, and with unanimous (3-0) affirmation of the Town Board, the Town Board authorized the supervisor to execute a letter of agreement for the purchase of tax map #s 030.-02-02.1, 030.-02-26.0, 030.-02-29.0 contingent upon approval of the Town Attorney.

*letter attached

Open Space Conservation Grant Application Approval: Supervisor Legg stated the Board would need to approve the resolution as presented to apply for the grant with the NYS DEC Open Space Conservation Program to purchase the Chapman property, tax map numbers: 030.-02-02.1, 030.-02-26.0, 030.-02-29.0.

The Town Board approved the following resolution:

**RESOLUTION
OF THE TOWN BOARD
OF THE TOWN OF SKANEATELES**

Resolution Authorizing Town Supervisor to Execute Letter of Agreement

The Town Board of the Town of Skaneateles, New York (the “Town”), duly convened in regular session on March 30, 2026, at the Town Hall located at 24 Jordan Street, Skaneateles, New York 13152 does hereby resolve as follows:

WHEREAS, the Town has considered the purchase of 61.02 acres of vacant land located at Gully Road and Old Seneca Turnpike, having tax map parcel numbers #030.-02-02.1, #030.-02-26.0, and #030.-02-29.0, respectively (together, the “Property”) for the Town’s future protection and use; and

WHEREAS, the Town is a municipal corporation eligible for financial assistance to purchase land for the purpose of protection from development pursuant to the 2025 New York State Department of Environmental Conservation (“DEC”) Open Space Conservation Program; and

WHEREAS, to be eligible for a potential award of financial assistance through the DEC Open Space Conservation Grant Program, the Town must obtain a letter of agreement with the property owner (the “Owner”) demonstrating the Owner’s intent to sell the Property; and

WHEREAS, in connection with the potential purchase of the Property, the Town Board has examined a proposed letter of agreement between the Town and the Owner (the “Letter of Agreement”).

NOW, THEREFORE, BE IT RESOLVED that the Town Board hereby authorizes the Town Supervisor to sign the Letter of Agreement between the Town and the Owner; and

BE IT FURTHER RESOLVED that the Town Board hereby determines that the execution of the Letter of Agreement is a Type II Action pursuant to the State Environmental Quality Review Act as set forth in 6 NYCRR § 617(c)(39); and

BE IT FURTHER RESOLVED that the Town Board authorizes the Town Supervisor and the Town Attorney to take such further steps as are reasonably necessary to facilitate the purchase of the Property and the obtainment of grant funding from the DEC.

The adoption of the foregoing Resolution was moved by Councilor Milne, seconded by Councilor Dove, and duly put to vote, which resulted as follows:

Chris Legg	Voting	Aye
Sue Dove	Voting	Aye
Mark Tucker	Voting	Absent
Lori Milne	Voting	Aye
Bob Lotkowitz	Voting	Absent

The resolution was thereupon declared duly adopted.

No Trapping Town of Skaneateles Conservation Area: Supervisor Legg and the Town Board discussed prohibiting trapping at the Town of Skaneateles Conservation Areas. There has been considerable damage to the beaver population for the past few years. The beavers help the eco system and it is important to not disrupt their habitat in the Conservation Area.

The Town Board agreed to prohibit trapping at the Town of Skaneateles Conservation Area property but to continue hunting and fishing.

On a motion of Councilor Milne, seconded by Councilor Dove, and with unanimous (3-0) affirmation of the Town Board, the Town Board approved to prohibit trapping at the Town of Skaneateles Conservation Area.

On a motion of Councilor Milne, seconded by Councilor Dove and with unanimous (3-0) affirmation of the Town Board, the meeting was adjourned at 6:00 p.m.

Respectfully Submitted,

Julie A. Stenger
Town Clerk