

Town Board Meeting
March 17, 2025
5:30 p.m.
Zoom: Meeting Id: 861 8561 5824 Passcode: 760780

Present: Supervisor Legg, Councilor Alexander, Councilor Dove, Councilor Milne, Attorney Smith.

Absent: Councilor Tucker

5:30 p.m. Executive Session Executive Session/Attorney Advice – Contract Negotiations:

On a motion of Councilor Milne, seconded by Councilor Dove and with unanimous (4-0) affirmation of the Town Board the meeting was adjourned to Executive Session at 5:30 p.m.

On a motion of Councilor Alexander, seconded by Councilor Milne and with unanimous (4-0) affirmation of the Town Board, the meeting returned to open session at 6:20 p.m.

Also, Present (via Zoom): Jason Gabak (Skaneateles Press), Sue Murphy, Karen Barkdull, Miranda Robinson, Paula Powell.

Minutes of March 3, 2025: On a motion of Councilor Dove, seconded by Councilor Alexander, and with a (4-0) affirmation of the Town Board, the minutes of March 3, 2025, were accepted as presented.

Abstract #25-05: On a motion of Councilor Alexander, seconded by Councilor Milne, and with unanimous (4-0) affirmation of the Town Board vouchers were authorized from the following funds:

ABSTRACT #25-05:

General	\$	89,699.18
Sewer District	\$	765.56
Part Town	\$	5,312.00
HWY	\$	19,873.63
HWY Part Town	\$	6,215.25
St. Lighting	\$	1,115.20
Water	\$	17,504.32

T & A	\$	2,267.53
Limeledge Wtr	\$	697.10
TOTAL	\$	143,449.77

Award Contracts for HVAC Bid – Austin Arena: Supervisor Legg reported a bid opening was held for the HVAC portion of the Austin Park Arena Project. The following three bids were received:

Holbrook Heating:

Bid:	\$23,800
Alternate M-1	\$20,800
Total	\$44,600

Kuehne Construction:

Bid:	\$31,080
Alternate M-1	\$11,000
Total	\$42,080

King & King Mechanical

Bid:	\$42,439
Alternate M-1	\$ 7,232
Total	\$49,671

After an analysis by King & King Architects it was recommended to the Town Board that they award the contract to the low bidder, Kuehne Construction, with a price of \$42,080.00.

On a motion of Councilor Alexander, seconded by Councilor Dove, and with a (4-0) affirmation of the Town Board, the bid for the HVAC at the Austin Arena project was awarded to the low bidder Kuehne Construct at a price of \$42,080.

Contract Termination – BlueScope: Supervisor Legg stated the Town of Skaneateles and BlueScope had come to a mutual agreement to terminate their contract.

Attorney Smith explained that BlueScope and the Town of Skaneateles had mutually agreed to terminate the contract for the Parks Project. This agreement complied with the termination of the contract under the rules of the ARPA (American Rescue Act Plan) Funds. He reviewed the following resolution:

**TOWN OF SKANEATELES, NEW YORK
RESOLUTION AUTHORIZING TOWN SUPERVISOR TO EXECUTE A
REPLACEMENT CONTRACT**

The Town Board of the Town of Skaneateles, New York (the "Town"), duly convened in regular session on March 17, 2025, at the Town Hall located at 24 Jordan Street, Skaneateles, New York 13152 does hereby resolve as follows:

WHEREAS, the Town obligated its American Rescue Plan Act (hereinafter, "ARPA") funds before the December 31, 2024, deadline by entering into a certain contract with BlueScope Construction, Inc. ("BlueScope") for design and construction services related to the Austin Park Project; and

WHEREAS, Pursuant to Interim Final Rule, Fed. Reg., Vol. 88, No. 222, the Town, and BlueScope mutually agreed to terminate said contract for convenience; and

WHEREAS, the Town is now eligible to re-obligate its ARPA funds and enter into a replacement contract for design and construction services associated with the Austin Park Project.

NOW, THEREFORE, BE IT RESOLVED, that the Town may solicit bids for design and construction services related to the Austin Park Project.

BE IT FURTHER RESOLVED, that the Town Supervisor is empowered to execute a replacement contract for design and construction services for the Austin Park Project.

BE IT FURTHER RESOLVED, that the Town hereby authorizes the Town Supervisor and the Town Attorney to take such other steps as may be necessary to carry out this resolution.

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately.

On a motion of Councilor Alexander, seconded by Councilor Dove and with unanimous (4-0) affirmation of the Town Board, the Board approved the resolution to mutually terminate the contract with BlueScope for the Austin Park project.

Chris Legg	Voting	Aye
Courtney Alexander	Voting	Aye
Sue Dove	Voting	Aye
Mark Tucker		Absent
Lori L. Milne	Voting	Aye

This Resolution was thereupon declared duly adopted.

Phase I Parks Project – Schedule Bid Opening April 8, 2025 1:00 p.m.: Supervisor Legg stated since the Board had mutually agreed with BlueScope to terminate the contract for the Austin Park Project the Board would have to schedule a bid opening for the General Contracting of the Project.

On a motion of Councilor Alexander, seconded by Councilor Milne and with unanimous (4-0) affirmation of the Town Board, the Board scheduled a bid open on April 8, 2025 at 1:00 p.m. For the General Construction for the Austin Park Project.

Town Hall Roof – Schedule Bid Opening April 11, 2025 at 10:00 a.m.: Supervisor Legg stated the next Phase of the Town Hall Project would be for the roof repair/replacement.

On a motion of Councilor Milne, seconded by Councilor Alexander and with unanimous (4-0) affirmation of the Town Board, the Board scheduled a bid open on April 11, 2025 at 10:00 a.m. For the repair/replacement of the Town Hall Roof.

NYPA Street Light Maintenance Contract: Supervisor Legg stated the Board was in receipt of the continuation of the NYPA Street Light Maintenance Contract. Supervisor Legg stated this contract would continue to service the repairs needed for the LED streetlights in the Town of Skaneateles that are reported to NYPA. The contract, as compared to the previous contract, has an increase in cost and the response time is now 30 days for unscheduled maintenance and 15 days for scheduled maintenance.

Councilor Dove asked what the difference in the yearly cost was. Engineer Robinson stated the 2023 renewal was \$5,177 for the first year for routine maintenance and the nonroutine maintenance was \$5,798. The 2024 contract was \$6,223 for routine maintenance and approximately \$6,000 was budgeted for non-routine maintenance of which less than one-third of the budget was used. This proposed 2-year contract would be \$7,980 for routine maintenance and the budget for non-routine maintenance would be \$6,668.63 and the second year would be \$8,219.40 for routine maintenance and \$6,668.63 would be budgeted for non-routine maintenance.

The Board discussed the options and the cost increase. Councilor Alexander asked for an analysis of the previous contract compared to the proposed contract for the next meeting. She asked what the options would be if we did not contract with NYPA.

Engineer Robinson explained they had originally asked the Village of Skaneateles, but they were not interested, and they also went to a few other vendors and their quotes were higher. In the beginning NYPA was going to monitor the street lighting and now they are not. With this change in the contract, it is a good idea to go back to NYPA and ask if there could be a reduction in the costs.

The Board agreed to table this to the next meeting when more information is available.

Town Sewer Rate Increase: Supervisor Legg stated the Village of Skaneateles had increased the sewer rates and the Town would need to pass this increase on the Town sewer customers.

The increase is as follows:

The current Town of Skaneateles Sewer Rate is \$8.70/1,000 gallons. The Village charges \$8.29/1,000 gallons. The additional \$0.41/1,000 gallons is for the Town Operation and Maintenance of the sewer lines and lift station within the Eastern Gateway.

Village Charge: \$8.29 + O&M Charge: \$0.41 = \$8.70/1,000 gallons

The Village sent a notice on January 17, 2025 indicating the sewer rates will be increasing from \$0.062/cubic foot (\$8.29/1,000 gallons) to \$0.120/cubic foot (\$16.04/1,000 gallons) on April 18, 2025. This 90-day notice is consistent with the sewer district contracts between the Village and the Town.

It is recommended that the Town Board initiate a rate increase for Sewer to at least \$16.45/1,000 gallons to cover the pass-through cost from the Village of \$16.04/1,000 gallons and the additional \$0.41/1,000 gallon to maintain the sewer fund.

Village Charge: \$16.04 + O&M Charge: \$0.41 = \$16.45/1,000 gallons

Councilor Alexander asked if this increase is for all village customers or only Town customers. Supervisor Legg stated that would be a question for the Village.

Engineer Robinson stated the increase for the Village customers might not happen till April. The Town and Village Sewer contract stated the Town must receive 90-day notice of any increase. The effective date is April 18, 2025.

Engineer Robinson stated she would find out if the rate increase is for all sewer customers, Village and Town.

On a motion of Councilor Alexander, seconded by Councilor Dove and with unanimous (4-0) affirmation of the Town Board, the Board approved the Village Sewer Rate increase as presented, \$16.45/1,000 gallons.

Resignation – Shane Christman Water Foreman: Supervisor Legg stated regretfully a letter of resignation was received from Water Foreman, Shane Christman. He has chosen to pursue a career in law enforcement and the Town Board wished him success.

On a motion of Councilor Dove, seconded by Councilor Alexander and with unanimous (4-0) affirmation of the Town Board, the Board accepted the letter of resignation from Water Foreman Shane Christman effective March 24, 2025.

Town of Skaneateles Water Department Employment Opportunity: Supervisor Legg stated with the resignation of Shane Christman there is now an opening in the water department.

On a motion of Councilor Alexander, seconded by Councilor Milne and with unanimous (4-0) affirmation of the Town Board, the Board authorized to post and advertise to fill a vacant position in the Town of Skaneateles Water Department for an Operator with a Class D Operating License.

Request 30-Day Waiver for Liquor License – 813 West Genesee Street. LLC: Supervisor Legg stated the Town Board had received a letter from Woodbine Group requesting a waiver of the 30-day waiting period when applying for liquor license in New York State. This location is the previous Hilltop restaurant at 813 West Genesee Street.

On a motion of Councilor Alexander, seconded by Councilor Milne and with unanimous (4-0) affirmation of the Town Board, the Board authorized the waiver of the 30-day waiting period as

required by the New York State Liquor Authority for 816 West Genesee Street, Skaneateles Social, LLC.

Design Guidelines for Shoreline Structures: Planning Secretary, Karen Barkdull stated she was speaking on behalf of the Shoreline Committee. The Committee is still in the process of developing the Shoreline Code but in the meantime, they have created the Shoreline Guidelines that have been presented to the Town Board. These are meant to be used only as guidelines not as zoning code. This will be applied to applications to the Planning Board.

Councilor Alexander stated the Shoreline Committee had done an excellent job and these guidelines would be a major help to the applicants and the Boards.

Supervisor Legg stated these guidelines will help the applicants and the Boards communicate the protection of the shoreline and the lake.

On a motion of Councilor Milne, seconded by Councilor Alexander, and with unanimous (4-0) affirmation of the Town Board, the Board accepted the Shoreline Committee's Shoreline Guidelines as presented.

*Shoreline Guidelines attached

Announcements/Correspondence/Updates

Townwide Reassessment Update: Councilor Dove thanked the Town Hall staff for getting out the reassessment notices and setting up the appointments with the Assessor. Appointments are being scheduled through April 3rd. Supervisor Legg reviewed the procedure to make an appointment with the Assessor.

Councilor Alexander explained to property owners to read the entire notice. With about 40% of the properties the estimated taxes will decrease, and it stated that on the bottom of the notice.

York State Burn Ban – March 16th – May 14th : Supervisor Legg stated NYS issues an annual burn ban from March 16th to May 14th. This does not affect agricultural burning.

NYS Department of Ag & Markets – Annual Dog Control Officer Inspection Report: Supervisor Legg announced that the NYS Department of Ag & Markets held their annual inspection, and we are in full compliance with the NYS Department of Ag, & Markets regulations.

Open Space Committee Meeting March 25, 2025

Shoreline Committee Meeting March 26, 2025

Transfer Station Accident – Saturday March 15, 2025: Supervisor Legg stated there had been an accident at the transfer Station on March 15th and Brian Buff was working on the repairs to the building.

Councilor Alexander announced the annual Skaneateles Conservation Area Fishing Derby was scheduled for Sunday June 1, 2025, 8:30 am – 11:30 am, and the rain date would be Sunday June 8, 2025, 8:30 am – 11:30 pm. She stated they had received the permit from the NYS DEC to stock the pond before the derby.

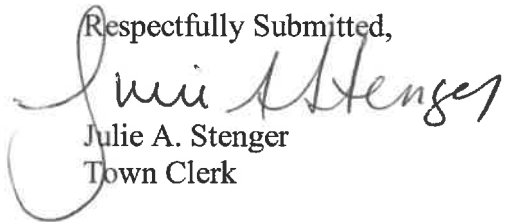
Councilor Alexander announced the Playday Program registration was March 10th and the program was full and there are over two hundred kids registered.

Councilor Dove congratulated the Skaneateles Boys Varsity Hockey team for their win at the State Championships this past weekend. This is the third year in a row they have won the NY State Championship.

Public Comment: No comments

On a motion of Councilor Milne, seconded by Councilor Alexander and with unanimous (4-0) affirmation of the Town Board the meeting was adjourned at 7:20 p.m.

Respectfully Submitted,

A handwritten signature in dark ink, appearing to read "Julie A. Stenger". The signature is fluid and cursive, with the first letter of each word being capitalized and prominent. It is positioned to the left of the printed name and title.

Julie A. Stenger
Town Clerk

TOWN OF SKANEATELES, NEW YORK
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CONTRACT

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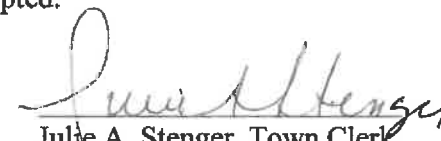
BE IT FURTHER RESOLVED, that this resolution shall take effect immediately.

The adoption of the foregoing Resolution was moved by Councilor Alexander, seconded by Councilor Dove, and duly put to vote, which resulted as follows:

Chris Legg	Voting	Aye
Courtney Alexander	Voting	Aye
Sue Dove	Voting	Aye
Mark Tucker	Voting	Absent
Lori L. Milne	Voting	Aye

This Resolution was thereupon declared duly adopted.

Dated: March 17, 2025


Julie A. Stenger, Town Clerk
(Town Seal)