

**Town Board Meeting**

**March 2, 2026**

**5:30 p.m.**

Meeting ID: 854 7888 3275 Passcode: 965826

**Present:** Supervisor Legg, Councilor Dove, Councilor Milne, Attorney Smith.

**Also Present via Zoom:** Councilor Tucker

**5:30 p.m. Executive Session:** On a motion, of Councilor Dove, seconded by Councilor Milne and with unanimous (3-0) affirmation of the Town Board the meeting was adjourned to Executive Session for attorney advice at 5:30 p.m.

On a motion of Councilor Milne, seconded by Councilor Dove and with unanimous (3-0) affirmation of the Town Board the meeting returned to open session at 6:30 p.m.

**Also, Present (In Person):** Tim Dobrovosky, Keri Fey, Sue Murphy, Aela Shaw.

**Also, Present (via Zoom):** Brian Buff, Jason Gabak (Skaneateles Press), Robert Herrmann, Miranda Robinson, Karen Barkdull.

Supervisor Legg announced that Councilor Mark Tucker would be participating via video conference, he could not vote due to state regulations regarding video teleconferencing, a quorum was maintained with three present members.

**Department Reports**

**Highway:** Highway Superintendent Dobrovosky submitted his report to the Board for their review. Mr. Dobrovosky stated they had plowed 45 times in the month of February.

\*Report attached

**Transfer Station:** Municipal Liaison Brian Buff reported the Transfer Station had sent out 14 loads of trash, 5 open top containers and 5 loads of recycling.

\*Report attached

**Planning and Zoning:** Town Planner Karen Barkdull reported she had 3 pre-application meetings, 10 hours of codes enforcement training, prepared for a Zoning Committee meeting on February 12<sup>th</sup> and a P&Z meeting on February 4<sup>th</sup>, redrafted the BESS zoning code, re-drafted the PDD zoning code, worked on the Pro Housing submission forms and worked on training the new Planning Clerk, Kaylee Kuhns.

\* Planning & Zoning Report attached.

**Codes:** Codes Officer Herrmann reviewed the February Codes Office report. He reported issuing a certificate of occupancy to the new resort hotel Skaneateles Fields and Spa after a 6-year process.

\*February Codes Report attached

**Parks:** Parks Manager Sue Murphy reported the Parks Department Playday registration will start on March 16<sup>th</sup>. They had been advertising and interviewing Playday Councilors and Lifeguards for the 2026 season.

Supervisor Legg reported the winter swap shop had been a success and thanked the Parks Department for their help.

**Water:** Supervisor Legg the contract for the Andrews Road Water District project is under review. Once the contract is reviewed and signed, they would be able to break ground as weather permits.

Supervisor Legg stated Councilor Lotkowicz was not present, but he had suggested scheduling meetings for residents and anyone else who would be interested in the project to keep everyone informed of the progress.

**Engineering:** Town Engineer Robinson reported on a significant 12-inch water main break that occurred while she was in Florida, which was successfully repaired by the Water Department team. She also reported there were two new Climate Smart committee applications.

**Budget:** Budget Officer Keri Fey reported she had been working on year end for 2025 preparing for the auditors which were scheduled to start the 2025 audit at the end of March. She reported they have officially launched the new accounting software system. The abstract of payables for this meeting was entered and processed with the new system.

**Fire Department:** Councilor Dove reported she did not have a report from the fire department for February. She and the Board sent their condolences to Fire Chief Buehler and Auxiliary member Debbie Buehler on the passing of their mother Anne Buehler.

**Minutes of February 9, 2026:** On a motion of Councilor Dove, seconded by Councilor Milne, and with a (3-0), with affirmation of the Town Board, the minutes of February 9, 2026 were approved as presented.

**250<sup>th</sup> Pyrotechnic Fireworks Contract:** Councilor Dove discussed the contract with Pyrotechnico Fireworks for a July 2nd fireworks display at Austin Park as part of the community's 250th birthday celebration of the United States. She stated the celebration would also be supported by other community organizations.

On a motion of Councilor Dove, seconded by Councilor Milne and with unanimous (3-0) affirmation of the Town Board, the contract with Pyrotechnic Fireworks display on July 2, 2026 for an amount of \$10,000 with a \$5,000 deposit as listed in abstract #26-04 was approved.

**Abstract #26-04:** On a motion of Councilor Milne, seconded by Councilor Dove and with unanimous (3-0) affirmation of the Town Board payments were authorized as presented on attached report.

**Fund Summary**

**Year Fund Description**

2026 A00 A-GEN	\$201,334.99
2026 B00 B-PT	\$2,477.23
2026 DA0 DA-HWY	\$7,004.05
2026 EW0 EW-WTR CNSL	\$1,254.84
2026 H24 WATER TOWER CAPITAL PROJECT	\$15,800.00
2026 TA0 TA-T & A	\$500.00
<b>Grand Total:</b>	<b>\$228,371.11</b>

**2026 Agreement for the Expenditures of Highway Monies:** Highway Superintendent Dobrovosky reviewed the agreement between the Highway Superintendent and the Town of Skaneateles pursuant to the provisions of section 284 of the Highway Law agreeing to how the money levied and collected in the Town for repair and improvement of highways shall be expended.

Supervisor Legg stated there are 40.82 miles within the Town of Skaneateles and there is \$50,000 set aside for maintenance each year outside the funds budgeted according to the 2026 Expenditure Agreement.

On a motion of Councilor Dove, seconded by Councilor Milne the 2026 Agreement between the Highway Superintendent of the Town of Skaneateles, Onondaga County, New York, pursuant to the provisions of Section 284 of the Highway Law were approved.

\*Agreement attached

**Austin Park Fence Bid Opening Results:** Supervisor Legg reviewed the following bid results as presented by Parks Director Sue Murphy:

Gasparini Fence Company:

\$71,975.00 Arrow Fence Company:

\$91,500.00

Sue Murphy verified with both companies that the materials met the 8-gauge minimum requirement.

On the motion of Councilor Milne, seconded by Councilor Dove the Board approved the low bid from Gasparini Fence to replace the fence the Austin Park Baseball fields in the amount of \$71,975.00.

**2026 Farmers Market Application:** Parks Director Sue Murphy presented the 2026 Farmers Market Rules and Application to the Town Board for approval.

On a motion of Councilor Dove, seconded by Councilor Milne and with unanimous (3-0) affirmation of the Town Board, the 2025 Farmers Market Application was approved as presented.

**Water Emergency Services Request for Proposals:** Town Engineer Robinson stated the Town of Skaneateles would be seeking to develop a short list of qualified construction contractors for on-call emergency and repair services. These contractors may be needed to support the water distribution and septic collection systems throughout our utility service area.

Interested contractors should submit proposals in a sealed envelope clearly marked “RFP#02-26 Water and Septic Utility Emergency and Repair Services” on the outside of the mailing envelope. The sealed envelope must be addressed to the attention of the Town Clerk, Town of Skaneateles 24 Jordan Street, Skaneateles, NY 13152. Proposals will be accepted until March 25, 2026 at 2:00 p.m.

She explained that this is the same agreement that the Town executed in 2021, and again in 2022. It was extended previously since there was only one bidder the last time. Other contractors are now interested.

Engineer Robinson also explained that the Town owns the Lauder Lane Septic System District and the septic systems in this district need to be inspected on a yearly rotation and this company would be responsible for the inspection as well.

Engineer Robinson stated the Town has the ability to have 3 different companies on this call list. We have only ever had two companies ever bid on it. The company also would need to be able to put in new septic lines and pump out a septic tank, which would come out of the Lauder Lane Septic/Sewer District fund that is collected each year on the property taxes.

On a motion of Councilor Milne, seconded by Councilor Dove and with unanimous (3-0) affirmation of the Town Board, the Request for Proposals for the Water and Septic Emergency Repair Services were approved, and the proposal opening was scheduled for March 25, 2026 at 10:00 a.m.

**US Department of Agriculture’s European Cherry Fruit Fly Program Property Access Request:** Supervisor Legg stated the Town Board had received a request from the US Department of Agriculture requesting permission to survey/trap for ECFF/BTM in select locations within Skaneateles, some of which may be on town-owned property. He stated the US Department of Agriculture would like to have approval to place traps on roadside rights-of-way, in parks, and in

cemeteries. For private property they would be approaching landowners directly. This request only pertains to municipal property rights.

The Board agreed this is an important program.

On a motion of Councilor Dove, seconded by Councilor Milne and with a (3-0) affirmation of the Town Board, the Board agreed to allow the US Department of Agriculture to survey/trap for ECFB/BTM in select locations within Skaneateles in municipal property right-of ways.

**Announcements/Correspondence/Updates:**

*2026 Seasonal Parks Employment Opportunities:*

Supervisor Legg announced the following Summer Employment Opportunities:

Waterfront Lifeguards

Playday Councilors

Parks Laborers

*New York State Burn Ban – March 16<sup>th</sup> – May 14<sup>th</sup>*

*PEACE Senior Congregate Dining Program – First Wednesday of each month at the Presbyterian Church*

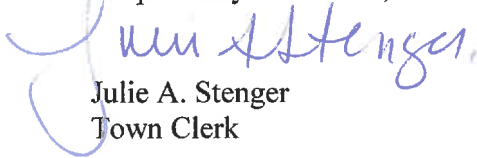
*Shred Day at the Transfer Station – April 25<sup>th</sup> 9:00 am – 12:00 noon*

*Climate Smart Community Task Force*

**Public Comment:** No comments

On a motion of Councilor Dove, seconded by Councilor Milne and with unanimous (4-0) affirmation of the Town Board, the meeting was adjourned at 7:05 p.m.

Respectfully Submitted,

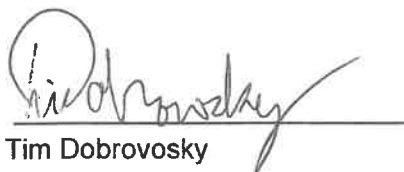


Julie A. Stenger  
Town Clerk

**AGREEMENT FOR THE EXPENDITURES  
OF HIGHWAY MONIES**

Agreement **Between The** Highway Superintendent of the Town of Skaneateles, Onondaga County, **New York**, we agree that monies levied and collected in the Town for repair and improvement of highways shall be expended as follows:

1. GENERAL REPAIRS. The sum of \$50,000 shall be set aside to be expended for primary work and general repairs upon **40.82** miles of town highways, including sluices, culverts and bridges having a span of less than five feet and boardwalks or the renewals thereof.
2. PERMANENT IMPROVEMENTS. The following estimated sums shall be set aside to be expended for the permanent improvements of Town Highways:
  - a. 6.3mm Top Course with Polymer and Fiber: Crow Hill RD from County Line RD. to Bridge 1.03 miles. There shall be expended not over the sum of **Total \$75,000.00.**
  - b. Pave using Type 3 Binder with Type 6 Top Coat Hoyt RD. from Van Camp Rd. to Stump Rd.. 69 miles, there shall be expended not over the sum of **Total \$112,000.00.**
  - c. Pave using Type 3 Binder with Type 6 Top Coat Van Camp Rd. from Old Seneca Turnpike to Chapman Rd. 0.87 miles. There shall be expended not over the sum of **Total \$142,000.00**
  - d. Pave using Type 3 Binder with Type 6 Top Coat Phillips Street from County Line Rd. to end. There shall be expended not over the sum of **Total \$53,000.00.**
  - e. Pave using Type 3 Binder with Type 6 Top Coat School Street from Jordan Rd. to Stump Rd. 0.32 miles. There shall be expended not over the sum of **Total \$40,000.00.**
  - f. Pave using Type 3 Binder with Type 6 Topcoat Church Street from Jordan Rd. to Mottville Rd. 0.12 miles. There shall be expended not over the sum of Total \$15,000.00.



Tim Dobrovosky  
Town of Skaneateles Highway Department



Chris Legg  
Skaneateles Town Supervisor